

ANNUAL REPORT
OF THE TOWN OF
SHELBURNE, NEW HAMPSHIRE



FOR THE YEAR ENDING
DECEMBER 31, 2017

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DEDICATION

This town report is dedicated to the memory of the following Shelburne citizens:



Elizabeth Davis

Elizabeth Davis passed away on June 1, 2017 at the age of 21. She was born in Concord on July 15, 1995. She was the daughter of Michael G. Davis and Judy E. Vorbeau. She lived in the Franklin-Tilton area, Freehold, New Jersey and El Paso, Texas before moving to Shelburne to live with Aunt & Uncle Joyce and Mike Scott and Grandmother Barbara LaPlume.

She was a very social person, who loved music, singing and hiking. She is missed by her grandmother, mother, stepfather, aunts, uncles and cousins.



Margaret Desmond

Margaret Desmond passed away on June 30, 2017 at the age of 92. She was born on October 10, 1924 in Dorchester, MA. She enlisted in the U.S. Marine Corps and was stationed in Washington, D.C. and worked in the US Department of Public Information. She and her husband, Lou retired to Shelburne in 1982.

Margaret was an avid reader, loved cooking and enjoyed family get-togethers. She is missed by her husband, Louis, of 67 years, three sons and their wives, grandchildren and great-grandchildren.

Jeannette Lemieux

Jeannette Marie Lemieux, a former Shelburne resident, passed away on April 21, 2017, at 81 years old. She was born in Berlin, NH on November 6, 1935. She worked for 25 years at Tourist Village Motel in Gorham. Jeannette's greatest joys were vacationing, spending winters in Florida and her family. She is missed by her sons, their wives, grandchildren, a great-grandson, nieces and nephews.

Danny Sun

Danny Sun passed away over Labor Day weekend 2017. He lived in Shelburne for several years and worked at Moriah Valley Farm Stand and gardens. He is missed by his friend, Steve Tassej, and his family.

Winthrop Grange



Winthrop Grange 315 passed away on December 5, 2017, after 106 years of service to the community. It was born in 1911 and had served its citizenry well with many projects. The state wide initiatives included lobbying for the formation of the NH State Police and the formation of the University of New Hampshire. More locally oriented programs included providing mittens and hats for local children, donating supplies to shelters, and The Dictionary Project (which provided dictionaries to all third graders in the Androscoggin Valley). The Grange has acknowledged countless citizens who have given back to their community, supported "100 Year Farms" and it provided a showcase for local needle-workers, photographers and artists. For many years, it also participated in the Fryeburg Fair, preparing award-winning displays. In recent years, membership had declined until it could no longer bear the burden. The organization will be sadly missed by all.

TOWN OFFICERS 2017 - 2018

SELECTPERSONS

Stanley Judge

Term expires 2018

Lucy Evans

Term expires 2019

Heidi Behling

Term expires 2020

TREASURER

Robert Pinkham

Term expires 2018

DEPUTY TREASURER

David M. Landry

Term expires 2018

TAX COLLECTOR

Debbie Hayes

Term expires 2018

DEPUTY TAX COLLECTOR

Kimberly Landry

Term expires 2018

TOWN CLERK

Debbie Hayes

Term expires 2018

DEPUTY TOWN CLERK

Jo Anne Carpenter

Term expires 2018

AUDITOR

David Hamel

Term expires 2019

MODERATOR

John Henne

Term expires 2018

EMERGENCY MANAGEMENT

Stanley Judge

FIRE CHIEF

Randy Davis

PUBLIC WORKS FOREMAN & ROAD AGENT

Ken Simonoko

ASSISTANT

Sean Reardon

BUILDING AND CODE ENFORCEMENT

Rav Bennett

FAST SQUAD

Patrick Galligan

HEALTH AND WELFARE

Lucy Evans

FIRE WARDEN

William Davenport

SUPERVISORS OF THE CHECKLIST

Hildreth Danforth	Term expires 2018
Constance Landry	Term expires 2020
Robin Henne	Term expires 2022

BALLOT CLERKS

Beverly Pinkham	Robert Pinkham
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BUDGET COMMITTEE

Stanley Judge	Term expires 2018
David Landry	Term expires 2018
Michael Brosnan	Term expires 2018
John Henne	Term expires 2019
Francis Chamberlain	Term expires 2020

PLANNING BOARD

Heidi Behling	Term expires 2018
Roger Gagnon	Term expires 2018
Timothy Buxton	Term expires 2018
Robert Cone	Term expires 2019
David Landry	Term expires 2019
Fran Chamberlain	Term expires 2020
John Carpenter	Term expires 2020

BOARD OF ADJUSTMENT

David Hamel	Term expires 2018
David Landry	Term expires 2018
John Gralenski	Term expires 2019
Jennifer Corrigan	Term expires 2019
Raymond Danforth	Term expires 2020
Michael Prange (alternate)	Term expires 2020

MEMORIAL FOREST

Peter Behling	Term expires 2018
Michael Ryan	Term expires 2019
Joselyn Labonville	Term expires 2020

CEMETERY TRUSTEES

Ann Leger	Term expires 2018
Dan Levin	Term expires 2019
William Healy	Term expires 2020

TRUSTEES OF TRUST FUNDS

Raymond Danforth	Term expires 2018
Lucinda Bragg	Term expires 2019
Jennifer Corrigan	Term expires 2020

CONSERVATION COMMISSION

Stanley Judge	Term expires 2018
David Carlisle	Term expires 2018
Mary Jo Landry	Term expires 2018
Debbie Ryan	Term expires 2019
Larry Ely	Term expires 2019
Katie Stuart	Term expires 2020

PARK COMMISSION

Robert Cone	Term expires 2018
Marc Van Sant	Term expires 2018
Kenneth Simonoko	Term expires 2019
Beverly Pinkham	Term expires 2019
Debbie Hayes	Term expires 2020

LANDFILL COMMITTEE

Heidi Behling	Term expires 2018
Raymond Danforth	Term expires 2018
John Gralenski	Term expires 2018
Ken Simonoko	Term expires 2019

HERITAGE COMMISSION

Roger Morrissette	Term expires 2018
Dick Lussier	Term expires 2019
Heidi Wight	Term expires 2019
Ken Simonoko	Term expires 2019
Mary Jo Landry	Term expires 2020

LIBRARY TRUSTEES

Robert Pinkham	Term expires 2018
David Hamel	Term expires 2019
Constance Landry	Term expires 2020

NORTH COUNTRY COUNCIL

Stanley Judge	John Carpenter
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**Surveyors of Wood, Bark and Lumber,
Fence Viewers
Sealers of Weights and Measures
THE SELECTPERSONS**

STATE AND FEDERAL OFFICIALS

PRESIDENT OF THE UNITED STATES

Donald J. Trump

VICE PRESIDENT OF THE UNITED STATES

Michael R. Pence

U.S. SENATORS

Margaret W. Hassan

Jeanne Shaheen

U.S. CONGRESS

Ann McLane Kuster

Carol Shea-Porter

GOVERNOR OF NEW HAMPSHIRE

Chris Sununu

EXECUTIVE COUNCIL

Joseph Kenney

STATE SENATOR (District 1)

Jeff Woodburn

STATE REPRESENTATIVE (District 3)

William Hatch

SPECIAL THANK YOU

To Stan Judge, Lucy Evans and Heidi Behling: Thank you for the job you do as Shelburne's governing body.

To John Gralenski for helping to sell bags at the Transfer Station and making sure all the doggies and kiddies are given their treats.

To Tim Hayes for his care and maintenance at the Leadmine Cemetery.

To Beverly Pinkham for taking care of the town hall flower garden and the large planter in the park.

To Bob Chapman for being a special friend to Shelburne for many years by allowing the use of his donated containers since the fire at the Transfer Station and also quickly repairing the damage done to the lawn at the war memorial.

To Bob and Bev Pinkham for volunteering their services to set up for the breakfasts, take the money, work in the kitchen and help with clean up.

To Ken and Paula Simonoko, Matt Tassej, Debbie Hayes and the many other volunteers who contribute to Dump'n Donuts each week, making it fun to take that weekly trip to the Transfer Station.

To David Hamel for taking care of the flags outside of the town hall and at the Memorial Forest.

To Paula Simonoko for her endless efforts to furnish the Highway Department Office to make it feel like home (including furniture, bottled water, soaps, etc.) as well as her dedication to making sure John always has treats for the kids and dogs.

To everyone who provided food and drink for the Fire Department during the October flood.

And to everyone that takes the time to volunteer to serve on committees or to hold town office: Thank you!!! It is all of you that make Shelburne a very special place to live.

TOWN MEETING MINUTES

March 16, 2017

To the inhabitants of the Town of Shelburne in the County of Coos in the state of New Hampshire qualified to vote in the town affairs are hereby notified and warned of the Annual Town Meeting will be held as follows:

Date: March 16, 2017

Time: 7.00 PM

Location: Shelburne Town Hall

Details: Polls will be open 4 PM to 8 PM

Due to the extremely bad weather on March 14, 2017 the election and the meeting was held on March 16, 2017 during the hours shown above.

Article 01: Choose Officers

To choose all necessary Town Officers for the year ensuing
By printed ballot, see results at end.

Article 02: Hear Reports:

It was voted to hear and accept such reports of Town Officers heretofore chosen and pass any vote relating thereto.
Motion by Stan Judge and second by Dave Hamel and passed unanimously.

Article 03: Zoning Amendments

It was voted to approve the proposed amendments to the Zoning Ordinance-add definition of Accessory Dwelling Unit to section 4 Definitions and amendments to Section 5A- Standards for All Development concerning Accessory Dwelling units (printed ballot).
See results below.

Article 04: General Operating Budget

It was voted to raise and appropriate, the Budget Committee's recommended sum of \$399,418 for the general municipal operations.

This article does not include appropriations contained in special or individual articles addressed separately [The Board of Select persons and the Budget Committee recommended this appropriations] (Majority vote required).

4130 Executive	\$38,475
4140 Election, Registration, & Vital Statics	\$9,277
4150 Financial Administration	\$27,958
4152 Revaluation of Property	\$4,744
4153 Legal Expense	\$4,000
4155 Employee Benefits	\$58,775
4191 Planning & Zoning	\$2,000
4194 General Government Buildings	\$32,100
4195 Cemetery	\$3,550
4196 Insurance	\$13,706
4197 Regional Association	\$626
4215 Ambulance	\$22,132
4220 Fire Department	\$40,000
4221 Fire Warden	\$3,000
4240 Building Inspection	\$2,500
4250 Dispatch Agreement	\$3,595
4290 Emergency management	\$2,200
4312 Highway	\$80,650
4324 Solid Waste Disposal	\$37,450
4414 Animal Control	\$200
4415 Health	\$630
4444 Welfare	\$5,000
4520 Parks & Recreation	\$3,950
4550 Library	\$250
4590 Memorial Forest	\$1,600
4611 Conservation Commission	\$250
4711 Principal Long-term Note	\$0
4721 Interest Long-term Note	\$0
4723 Int. TAN Note	\$800

Motion by Heidi Behling & second by Lucy Evans

Article 05: Modify Solar Exemption

It was VOTED TO MODIFY the exemption from the assessed value for property tax purposes per RSA 72:62 for solar energy systems as defined in RSA 72:61.

Motion by Ray Danforth & second by Greg Corrigan

Voted by secret ballot: 27 yes and 17 no.

Ray Danforth presented the following background information:

BACKGROUND REGARDING WARRANT ARTICLE 5

In March 2007, the town adopted the provisions of RSA 72:61 and 72:62 which allow a town to exempt solar energy systems, including those for heating, cooling and the production of hot water or electricity. The goal of the above RSA's, according to the

state Office of Energy and Planning, "is to create a tax neutral policy within a municipality that neither increases an individual's property tax, nor decreases the municipality's property tax revenues. By implementing it as a tax neutral policy, homeowners do not have a disincentive of higher property taxes for installing a renewable energy system, and since there is no net reduction in municipal tax revenues, other taxpayers in a municipality are not affected."

Then, in the spring of 2016, just at the beginning of the revaluation, in reviewing the town's exemptions, DRA (the Department of Revenue Administration) discovered that the town had been granting the solar exemptions for nine years, without assessing the solar equipment. Although the RSA states that an exemption can be given from the assessed value, DRA had finally decided that it must be an exemption off of the assessed value of **only** the solar equipment and not for more than the value of the solar equipment. Therefore, the assessments done last year included valuations for this equipment. Unfortunately, upon further investigation, it was determined that there were still some properties that were being granted an exemption that was higher than the assessed value for the solar equipment. The final conclusion reached was that something had to be done at the town meeting in 2017 to change the warrant article from 2007. Not fixing the 2007 warrant article tonight is not an option.

This has resulted in article 5 in the warrant that would fix the problems from 2007 by exempting the same value for each property as the assessed value for the solar equipment that they have installed. This will make it tax neutral.

Example: A house and property assessed for 200,000 with solar equipment assessed for an additional 10,000 = a total assessment of 210,000. With an abatement for the solar equipment of 10,000 = a 200,000 taxable value.

This exemption meets several goals:

- First it meets the goal stated by the Office of State Planning:
 - It would be tax neutral.
 - It would not be a tax roadblock to the installation of renewable energy for those considering a solar energy installation in the future.
- It would support the Shelburne Master Plan approved at the end of last year which has, as one of its goals:
 - "Continue to support low emission electrical generation including wind, water and solar."

Ray would be pleased to answer any questions and the town would welcome any opinions. A discussion ensued. Several people spoke in favor of the exemption to encourage the use of alternative energy. Others spoke against it because they felt it only benefited a few people and others should not have to pay for those systems.

Article 06: Modify Elderly Exemption

It was voted to Modify the elderly exemptions from property tax in the Town of Shelburne, based on assessed value, for qualified tax payers, as follows: for a person 65 years of age to 74 years of age-\$10,000; for a person 75 years of age to 79 years of age-\$20,000 and for a person 80 years old or older-\$30,000. To qualify, a person must have been a resident for at least 3 consecutive years, own real estate individually or jointly, or, if the real estate is owned by such persons as a spouse, they must have been married at least 5 consecutive years. In addition, the tax payer must have a net income of not more than \$20,000 or, if, married, a combined net income of not more than \$30,000 and own net assets of not in excess of \$50,000, excluding the value of the persons residence.

Motion by Alan Peabody and seconded by Ray Danforth

Article 07: Change of Purpose

It was voted to Change the Purpose of the existing Town Building Capital Reserve Fund to the Town Building and Renovation Capital Reserve Fund. To allow funds to be used to construct a new building or make renovations to and existing building and further to add the Board of Selectpersons as agents to expend from this fund. (2/3 majority vote required). Motion by Jennifer Corrigan and second by David M. Landry

The vote was taken by a show of hands with 45 yes votes and 0 no votes.

Article 08: Town Building & Renovation Capital Reserve Fund

It was voted to raise and appropriate \$25,000 to the Town Building Capital Renovation previously established. (12/31/2016 Balance-\$24,730. 13-\$7,433.98 transfer in transit= \$17,296.15) [The Board of Selectpersons and the Budget Committee recommended this appropriation.]

Motion by Heidi Behling and second by Stanley Judge

Article 09: Fire Works Ordinance

It was voted to restrict the discharge of permissible (consumer) fireworks as proposed below:

ORDINANCE ON RESTRICTED USE OF FIREWORKS

Permissible (consumer) Fireworks shall only be used, possessed and discharged during the following times without a permit:

Memorial Day from 5 PM to 10 PM

July 3rd to July 5th (4th of July) from 5 PM to 10 PM

Labor Day from 5 PM to 10 PM

Christmas Eve from 5 PM to 10 PM

Christmas Day from 5 PM to 10 PM

New Year's Eve from 5 PM to 12:30 AM the following Day.

Fireworks may be allowed for special occasions, if a permit is applied for and received from the fire chief or his designee.

Any person who violates this ordinance, in addition to and penalties prescribed in NH RSA 160-B and NH RSA 160-C shall be subject to a fine of \$50,00 for the first offense and \$100.00 for each subsequent offense, and confiscation of any fireworks in the person's possession. Any sworn law enforcement officer of the town, county or state, as well as the fire chief and his/her designee, shall be empowered to enforce this ordinance. All fines shall be paid to the Town of Shelburne and deposited into the Town's general fund.

Motion by Tommy Hayes and second by Connie Landry

A motion to amend the article was made to remove the word "possessed" in line 4.

Motion by John Carpenter and second by Ray Danforth.

The amendment was passed and then the article was passed as amended.

Article 10: Heavy Highway Capital Reserve Fund

It was voted to raise and appropriate \$35,000 to be added to the Heavy Highway Equipment Capital Reserve Fund previously established, with \$1000 to come from unassigned fund balance (this represents the sale of the 2006 pickup truck & sander) and \$34000 will be raised by taxation. (12/31/2016 Balance \$110,474.33) [The Board of Selectpersons and the Budget Committee recommended this appropriation.]

Motion by Ray Danforth and second by Dave Carlisle

Article 11: Fire Truck CR

It was voted to raise and appropriate \$20,000 to be added to the existing Fire Truck Capital Reserve Fund previously established, with \$1000 to come from unassigned fund balance (this represents the proceeds of the sale of the tanker) and \$19,000 will be raised by taxation. (12/31/2016 Balance-\$39,589.23)

[The board of Selectpersons and the Budget Committee recommended this appropriation.]

Motion by Heidi Behling and second by Diane Brodeur-Fossa

Article 12: Fire Department Equipment CR

It was voted to raise and appropriate the sum of \$14,000 to be added to the Fire Department Equipment Capital Reserve Fund previously established. (12/31/2016 Balance-\$14,176.35-\$12,439.33 transfer in transit=\$1,737.02)

[The Board of Selectpersons and the Budget Committee recommended this appropriation]

Motion by Jennifer Corrigan and second by Jo Anne Carpenter

Article 13: Paving CR

It was voted to raise and appropriate \$30,000 to be added to the paving Capital Reserve Fund previously established. (12/31/2016 Balance-\$24,730.13) [The Board of Selectpersons and the Budget Committee recommended this appropriation]

Motion by Stanley Judge and second by Bob Cone

Article 14: Peabody Farm Museum CR

It was voted to raise and appropriate \$500 to be added to the existing Peabody Museum Capital Reserve Fund previously established (12/31/2016Balance- \$9,757.56)

[The Board of Selectpersons and the Budget Committee recommended this appropriation.]

Motion by Diane Brodeur-Fossa and second by Asa Brosnan

Article 15: Revaluation CR

It was voted to raise and appropriate \$5,016 to be added to the existing Revaluation Reserve Fund previously established. (12/31/2016 Balance-\$101.87) [The Board of Selectpersons and the Budget Committee recommended this appropriation.]

Motion by Steve Tassej and second by Heidi Behling

Article 16: Cemetery Maintain CR

It was voted to raise and appropriate \$600 to be added to the Cemetery Maintenance Capital Reserve Fund previously established, with said funds to come from unassigned fund balance and no amount will be raised from taxation. This represents the sum of received from the sale of cemetery plots in 2016. (12/31/2016 Balance-#12,702.53)

[The Board of Selectpersons and the Budget Committee recommended this appropriation.]

Motion by Diane Brodeur-Fossa and second by Jennifer Corrigan

Article 17: Cemetery Equipment CR

It was voted to raise and appropriate \$1,000 to be added to the existing Cemetery Equipment Capital Reserve Fund previously established. (\$12/31/2016 Balance-\$2,057.29) [The Board of Selectpersons and the Budget Committee recommended this appropriation.]

Motion by Lucy Evans and second by Connie Landry

Article 18: Sand/Gravel ETF

It was voted to raise and appropriate \$1,000 to be added to the existing Sand/Gravel Expendable Trust previously established. (12/31/2016 Balance- \$1,078.15) [The Board of Selectpersons and the Budget Committee recommend this appropriation]

Motion by Lucy Evans and second by Ray Danforth

Article 19: New Employee EFT

It was voted to raise and appropriate \$20,000 to be added to the New Employee Training Expendable Trust Fund previously established. (12/31/2016 Balance- \$20,018.13) [The Board of Selectpersons and the Budget Committee recommend this appropriation.]

Motion by Ray Danforth and second by Stanley Judge

Article 20: General Building Maintenance ETF

It was voted to raise and appropriate \$10,000 to be added to the existing General Building Maintenance Expendable Trust Fund previously established (12/31/2016 Balance-\$33,384.02-\$1735.18 transfer in transit= \$31,648.84) [The Board of Selectpersons and the Budget Committee recommended this appropriation.]

Motion by Diane Brodeur-Fossa and second by Debbie Hayes

Article 21: Vehicle Maintenance ETF

It was voted to raise and appropriate \$3,500 to be added to the existing Vehicle Maintenance Expendable Trust Fund previously established (12/31/2016 Balance-\$17,256.55-\$3,464.29 transfer in transit= \$13,792.26) [The Board of Selectpersons and the Budget Committee recommended this appropriation.]

Motion by Connie Landry and second by Chris Halle

Article 22: Police Service ETF

It was voted to raise and appropriate \$5,000 to be added to the existing Police Services Expendable Trust Fund previously established. (12/31/2016 Balance- \$26, 143.40-\$6, 264.76 transfer in transit= \$19, 780.64)

[the Board of Selectpersons and the Budget Committee recommend this appropriation]
Motion by David Hamel and second by Heidi Behling

Article 23: Family Resource Center

It was voted to raise and appropriate the sum of \$1,000 for the purpose of supporting the Family Resource Center at Gorham. (by petition)

[The Board of Selectpersons and the Budget Committee recommended this appropriation.]

Motion by Jennifer Corrigan and second by Diane Brodeur-Fossa

Article 24: Gorham Community Learning Center

It was voted to raise and appropriate the sum of \$2,000 for the purpose of supporting the Gorham Community Learning Center. (by petition) [the Board of Selectpersons and the Budget Committee recommended this appropriation.]

Motion by Heidi Behling and second by Jennifer Corrigan

A small discussion: “do we have any Shelburne children using the programs, if not do we want/need to contribute?” Diane Brodeur-Fossa said we have 5 children using the programs provided. We will contribute!

Article 25: Civil Air Patrol

It was not voted to see if the voters of Shelburne will appropriate the sum of \$600 annually to support youth programs in Aerospace Education, volunteer work, Search and Rescue Training, Robotics, Cyber Security Training, Rocketry, drill and character building for the 50 to 60 cadets at the NH 75th CAP Squadron which is part of more than 600 volunteers in NH and 57,000 nationally who volunteer their services and train with no pay for the good of their communities and nation. This new squadron is the first to come back after five previous squadron shutdowns due to lack of support mostly caused by the shutdowns of so many pulp mills with the population of Coos County dropping.

CAP is the official Auxiliary of the USAF and a charitable organization by act of Congress since 1947. CAP is 75 years old and was formed entirely by volunteers on December 1, 1941. (by petition)

[The Board of Selectpersons and the Budget Committee did not recommend this appropriation]

Motion by David Hamel and seconded by Alan Peabody

A motion to amend the article was made to remove the word “annually” (from the second line) by Ray Danforth and second by Jo Carpenter. The motion to amend the article passed.

The vote on the amended article was by show of hands. There were 18 yes votes and 22 no votes, therefore the request for funding was “NOT PASSED.”

Article 26: Dispose of Municipal Assets

It was voted to authorize the Selectpersons to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31.3

Motion by Ray Danforth and second by John Carpenter.

Article 27: Transact other business

To transact any other business that may come before this meeting.

The Moderator mentioned GRS Service Day is available for Senior Citizens and if anyone would like help, contact Lucy Evans

The polls were suspended at 7 PM for the Town Meeting and were opened again after Town Meeting for anyone that did not vote before.

Selectperson for 3 yrs

Heidi Behling - 38 votes
Ken Simonoko - 2 votes
Josh Labonville - 1 vote

Auditor for 2 yrs

David Hamel - 38 votes

Library Trustee for 3 yrs

Constance Landry - 44 votes

Trustee of Trust Fds for 3 yrs

Jennifer Corrigan - 41 votes
David Hamel - 1 vote

Budget Com for 3 yrs

Francis Chamberlain - 45 votes

Memorial Forest for 3 yrs

Josh Labonville - 4 votes
Ted Peabody - 1 vote
David M. Landry - 1 vote
David Hamel - 1 vote

Cemetery Trustee for 3 yrs

Bill Healy - 5 votes
Sean Reardon - 1 vote
Bob Pinkham - 1 vote
Darryl Bennett - 1 vote
George Adams - 1 vote

Gorham Randolph Shelburne Cooperative School District candidates:

“At-Large” Shelburne School Board Member for 3 yrs

Gregory T. Corrigan - 44 votes

Katie Stuart - 1 vote

Ken Simonoko - 1 vote

Zoning Ordinance Amendments

Section 4-Definitions

Add the following definition

Accessory Dwelling Unit- a residential living that may be attached, detached, or within a single-family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking and sanitation on the same parcel of land as the principal dwelling unit it accompanies. The planning board voted 5 to 0 to recommend this proposed amendment:

40 yes and 6 no.

Add- New item 10: An attached accessory dwelling unit (ADU) shall be permitted in all zoning districts that permit single-family dwellings. The planning board voted 5 to 0 to recommend this proposed amendment

38 yes and 8 no.

The meeting was adjourned at 9:00 PM following the counting of the votes.

Respectively submitted by Debbie Hayes, Town Clerk

FINANCIAL REPORTS



SUMMARY INVENTORY OF VALUATION MS-1 - SEPTEMBER 2017

VALUE OF LAND

Current use - 13,214.21 acres	510,222
Discretionary Preservation Easement – 0.4 acres	75
Residential - 1,206.22 acres	14,585,000
Commercial/Industrial Land -270.04 acres	1,456,000
Total of Taxable Land– 14,690.87 acres	\$ 16,551,297

Exempt/Non-Taxable Land – 15,642.26 ac. \$ 9,009,500

VALUE OF BUILDINGS ONLY

Residential	23,852,496
Manufactured Housing	586,800
Commercial/Industrial	9,755,600
Discretionary Preservation Easements	13,104
Total	\$ 34,208,000

Exempt/Non-Taxable Buildings \$ 756,600

ELECTRIC/GENERATING COMPANIES (Utilities)

Great Lakes Hydro America, LLC	4,177,300
PSNH	1,198,700
Total	\$ 5,376,000

GAS, OIL & PIPELINE COMPANIES (Utilities)

Portland Pipeline	3,242,600
Portland Natural Gas	18,999,000
Total	\$ 22,241,600

TOTAL VALUATION (before exemptions) \$ 78,376,897

Elderly Exemptions (4)	-110,000
Solar Energy Exemptions (9)	-66,600

NET VALUATION \$ 78,200,297

NET VALUATION WITHOUT UTILITIES \$ 50,582,697

We certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.

Selectpersons - Stanley Judge, Lucy Evans, Heidi Behling

STATEMENT OF APPROPRIATION AND TAXES ASSESSED - 2017

APPROPRIATIONS

GENERAL GOVERNMENT

Executive	38,475
Election, Reg. & Vital Statistics	9,277
Financial Administration	27,958
Revaluation of Property	4,744
Legal Expense	4,000
Personnel Admin.	58,775
Planning & Zoning	2,000
General Government Buildings	32,100
Cemeteries	3,550
Insurance	13,706
Regional Association	626

PUBLIC SAFETY

Police Dept.	0
Ambulance	22,132
Fire Dept.	40,000
Fire Warden	3,000
Building Inspection	2,500
Emergency Management	2,200
Dispatch Service	3,595

HIGHWAY & STREETS

Highways	80,650
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SANITATION

Solid Waste Disposal	37,450
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HEALTH

Pest Control	200
Health Agencies	630

WELFARE

Direct Assistance	5,000
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CULTURE & RECREATION

Parks & Recreation	3,950
Library	250

Memorial Forest 1,600

CONSERVATION

Conservation Commission 250

DEBT SERVICE

Principal - L.T. Bonds & Notes 0

Interest - Long term Bonds & Notes 0

Interest on Tax Anticipation Note 800

CAPITAL OUTLAY - Other

Family Resource Center 1,000

Gorham Community Learning Center 2,000

OPERATING TRANSFERS OUT

Cemetery Maintenance CR 600

Cemetery Equipment CR 1,000

Heavy Highway Equipment CR 35,000

Fire Truck CR 20,000

Fire Equipment CR 14,000

Paving CR 30,000

Revaluation CR 5,016

Town Building & Renovation CR 25,000

Peabody Farm CR 500

Expendable Trust

Fire Dept. Mutual Aid Expendable Trust 0

Household Hazardous Waste 0

Town Vehicle Maintenance Expendable Trust 3,500

Police Services Expendable Trust 5,000

Sand/Gravel Expendable Trust 1,000

General Building Maintenance Expendable Trust 10,000

Library Technology Expendable Trust 0

New Employee Training Expendable Trust 20,000

TOTAL \$ 573,034

SOURCES OF REVENUE

TAXES

Land Use Change Tax 0

Yield Taxes 45,779

Payment in Lieu of Taxes 45,733

Interest and Penalties on Taxes	3,600
Excavation Tax	34

LICENSES, PERMITS AND FEES

Business Licenses and Permits	165
Motor Vehicle Permit Fees	74,000
Building Permits	800
Other Permits, Licenses & Fees	700

FROM STATE

Shared Revenue & Room	0
Room & Meals	19,176
Highway Block Grant	12,974
Other - RR Tax & Hazmat Grant	3,779

CHARGES FOR SERVICES

Landfill - PAYT Bags	7,000
Other Charges - Plowing, Burial Fees	1,500

MISCELLANEOUS REVENUES

Sale of Municipal Property	10
Interest on Investments	800
Other - Dividends, Insurance Reimb, grant, etc.	2,500

INTERFUND OPERATING TRANSFERS IN

Capital Reserve Funds	1,000
Cemetery Trust Funds	100

OTHER FINANCING SOURCES

Proceeds from Long-term note	0
Taken from surplus to reduce taxes	20,000
Voted from surplus	2,600

TOTAL **\$ 242,250**

TAX RATE COMPUTATION

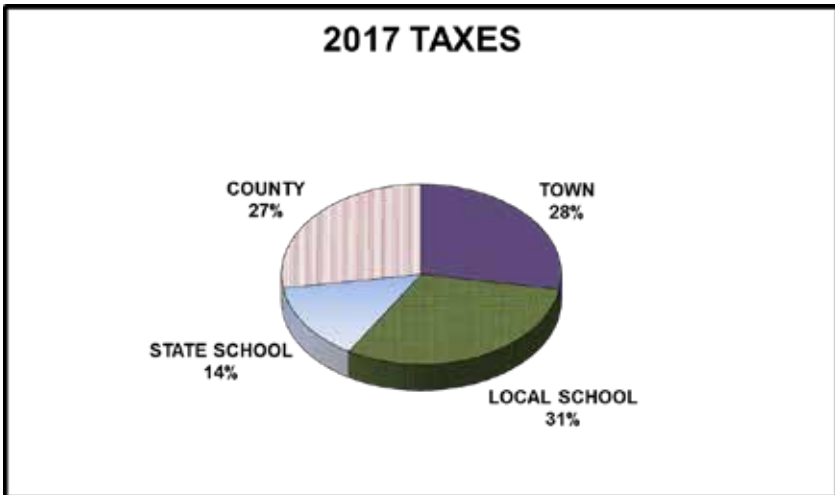
Total Town Appropriations	573,034
Less: Revenues	242,250
Less: Shared Revenue	0
Add: Overlay	5,508
War Services Credits	2,700
Net Town Appropriation	338,992
Net Local Regional School Tax Assessment	379,585

State Education Tax Assessment	109,601
Net County Tax Assessment	336,507
Total of Town, School & County	\$1,164,685
Less: War Service Credit	-2,700
 Property Taxes to be raised	 \$1,161,985
 Net Assessed Valuation	 \$78,200,297
Assessed Valuation- no utilities	\$50,582,697

The tax rate breaks down as follows:

Town:	\$ 4.34 per \$ 1,000
Local School:	\$ 4.85 per \$ 1,000
State School:	\$ 2.17 per \$ 1,000
County:	\$ 4.30 per \$ 1,000
 Total	 \$ 15.66 per \$ 1,000

Note: Shelburne’s equalized valuation ratio for 2016 was 99.7%



COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Title of Appropriation	Amount of Appropriation	Expenditures	Unexpended Balances	Overdrafts
Executive	\$ 38,475.00	\$ 34,083.91	\$ 4,391.09	\$ 0.00
Elec. Reg. & V. Stat.	9,277.00	9,080.99	196.01	0.00
Financial Admin.	27,958.00	26,006.33	1,951.67	0.00
Legal Expense	4,000.00	440.00	3,560.00	0.00
Revaluation of Property	4,744.00	4,306.50	437.50	0.00
Employee Benefits	58,775.00	55,922.89	2,852.11	0.00
Planning & Zoning	2,000.00	2,124.92	0.00	124.92
General Government Buildings	32,100.00	31,650.59	449.41	0.00
Cemeteries	3,550.00	2,455.11	1,094.89	0.00
Insurance	13,706.00	13,706.08	0.00	0.08
Regional Association	626.00	626.00	0.00	0.00
Ambulance	22,132.00	22,130.00	2.00	0.00
Fire	40,000.00	38,835.49	1,164.51	0.00
Fire Warden	3,000.00	2,333.63	666.37	0.00
Building Inspection	2,500.00	1,930.68	569.32	0.00
Emergency Management	2,200.00	266.40	1,933.60	0.00
Dispatch	3,595.00	3,594.28	0.72	0.00
Highway	80,650.00	75,512.63	5,137.37	0.00
Solid Waste Disposal	37,450.00	39,893.31	0.00	2,443.31
Health Agencies	630.00	379.00	251.00	0.00
Animal Control	200.00	0.00	200.00	0.00
Welfare	5,000.00	1,255.20	3,744.80	0.00
Parks & Recreation	3,950.00	4,392.05	0.00	442.05
Library	250.00	250.00	0.00	0.00
Memorial Forest	1,600.00	2,171.78	0.00	571.78
Conservation Commission	250.00	346.00	0.00	96.00
Principal - Long Term Note	0.00	0.00	0.00	0.00
Interest - Long Term Note	0.00	0.00	0.00	0.00
Interest - Tax Anticipation Note	800.00	0.00	800.00	0.00
Family Resource Center	1,000.00	1,000.00	0.00	0.00
Gorham Community Learning Ctr.	2,000.00	2,000.00	0.00	0.00
To Capital Reserve Funds	131,116.00	131,116.00	0.00	0.00
To Expendable Trust Fund	39,500.00	39,500.00	0.00	0.00
TOTAL	573,034.00	547,309.77	29,402.37	3,678.14

TOWN CLERK REPORT

Motor Vehicle Fees	76,194.00
Auto Titles	226.00
Auto Transfers	175.00
Credit	20.00
Town Clerk fees	1,268.00
Returned check fee	25.00
Dog Licenses	479.00
Dog Fines	31.00
Checklist copies	360.00
UCCs	165.00
Total	\$ 78,943.00

Debbie Hayes, Town Clerk

SCHEDULE OF TOWN PROPERTY

Town Hall, Land & Buildings	267,200.00
Contents	120,000.00
Library	35,000.00
Fire Dept. Land, Building	145,200.00
Equipment	300,000.00
Chester C. Hayes Memorial Park	141,900.00
Park Pavilion, etc.	9,000.00
Town Memorial Forest & Evans Cemetery	125,700.00
Property - 2 lots	69,900.00
Wheeler & Leadmine Cemeteries	101,100.00
Peabody House & Land	145,300.00
Contents	10,000.00
Transfer Station Building	40,000.00
Equipment	22,000.00
Contents	5,000.00
New Highway Garage	400,000.00
Equipment	300,000.00
Contents	200,000.00
Sand Shed	75,000.00
Materials	10,000.00
Town Landfill Site	121,000.00
Total	\$2,643,300.00

TAX COLLECTOR REPORT
Summary of Tax Accounts
Fiscal Year Ended December 31, 2016

DEBITS

UNCOLLECTED AT THE BEGINNING OF THE YEAR

	2017	2016	2015+
Property Taxes:		25,299.01	0.00
Excavation Tax:		0.00	0.00
Land Use Change		0.00	0.00
Yield		0.00	0.00
Prior Years' Credit	(643.43)		
This Year New Credits			

TAXES COMMITTED DURING THIS FISCAL YEAR

Property Taxes:	1,162,073.00	0.00
L U Change Tax:	0.00	0.00
Yield Taxes:	45,778.69	0.00
Excavation Tax:	33.68	0.00

OVERPAYMENT REFUNDS

Property Taxes	300.00	0.00	0.00
Interest -Delinquent Tax	299.39	1,696.04	0.00

TOTAL DEBITS: \$ 1,207,841.33 26,995.05 0.00

CREDITS

REMITTED TO TREASURER DURING THIS FISCAL YEAR

	2017	2016	2015
Property Taxes	1,124,360.60	15,819.10	0.00
LU Change	0.00	0.00	0.00
Yield Taxes:	45,778.69	0.00	0.00
Interest	299.39	1,380.54	0.00
Penalties	0.00	315.50	
Excavation Tax:	33.68	0.00	0.00
Conversion to Lien:	0.00	9,471.00	0.00

ABATEMENTS MADE DURING THIS FISCAL YEAR

Property Taxes:	90.00	8.91	0.00
Yield Tax	0.00	0.00	0.00

UNCOLLECTED AT THE END OF THE FISCAL YEAR

Property Taxes:	37,584.79	0.00	0.00
LU Change Taxes	0.00	0.00	0.00

Yield Taxes	0.00	0.00	0.00
P. Tax Credit Bal	(305.82)	0.00	0.00

TOTAL CREDITS: \$1,207,841.33 26,995.05 0.00

SUMMARY OF DEBITS

UNREDEEMED & EXECUTED LIENS

	2017	2016	2015	2014
Unredeemed:	0.00	0.00	10,152.19	3,249.57
Liens Executed:	0.00	10,416.16	0.00	0.00
Interests & Costs Collected	0.00	182.29	1,493.72	186.77

TOTAL

LIEN DEBITS: 0.00 10,598.45 11,645.72 3,436.34

SUMMARY OF CREDITS

REMITTED TO TREASURER DURING THIS FISCAL YEAR

	2017	2016	2015	2014
Redemptions:	0.00	1,987.38	4,524.45	1,647.75
Interest./Costs:	0.00	182.29	1,493.72	186.77
Abatements:	0.00	0.00	0.00	0.00
Liens Deeded:	0.00	0.00	0.00	0.00
Unredeemed Bal - Year End:	0.00	8,428.78	5,627.74	1,601.82

TOTAL

LIEN CREDITS: 0.00 10,598.45 11,645.91 3,436.34

If anyone is having problems paying their taxes, please call for more information on exemptions and credits that are available.

It should be noted that the date to apply for any exemption is April 15th.

Debbie Hayes, Tax Collector

TREASURER'S REPORT

Checking Account

Opening Balance 1/1/17	\$145,921.34
Revenues	1,395,854.25
Transfers from other accounts	192,557.05
Expenditures	(1,330,996.37)
Transfers to other accounts	(326,176.50)
Balance 12/31/17	\$77,159.77

Conservation Commission Savings Account

Opening Balance 1/1/17	\$5,136.47
Interest earned	2.55
Transfer to other accounts	(96.00)
Balance 12/31/17	\$ 5,043.04

Money Market – Northway Bank

Opening Balance 1/1/17	\$38,048.36
Revenues	0.00
Transfer from other accounts	50,000.00
Interest earned	2.21
Transfer to other accounts	(78,000.00)
Balance 12/31/17	\$10,050.57

NH Public Deposit Investment Pool

Opening Balance 1/1/17	\$107,650.04
Transfer from other accounts	414,409.06
Interest earned	1,620.28
Transfer to other accounts	(280,616.00)
Balance 12/31/17	\$243,063.38

Land Use Change Account

Opening Balance 1/1/17	\$177.75
Interest Earned	0.09
Transfer to other accounts	0.00
Balance 12/31/17	\$ 177.84

Landfill Fees Account

Opening Balance 1/1/17	\$12,496.40
Revenues	279.20
Transfer from other accounts	1,176.50
Interest Earned	6.38
Transfer to other accounts	0.00
Balance 12/31/17	\$13,958.48

Town Forest Account

Opening Balance 1/1/17	\$2,769.66
Interest earned	1.38
Transfer to other accounts	(571.78)
Balance 12/31/17	\$ 2,199.26

Parks & Recreation Account

Opening Balance 1/1/17	\$3,888.53
Revenues	0.00
Interest Earned	0.74
Transfers to other Accounts	3,889.27
Balance 12/31/17	\$0.00

**Total all funds on hand
December 31, 2017** **\$ 351,652.34**

Robert F. Pinkham, Treasurer

BALANCE SHEET - DECEMBER 31, 2017

		ASSETS	
CASH			
General Fund			77,159.77
Northway Money Market			10,050.57
Invest. Pool			243,230.26
CAPITAL RESERVE FUNDS			
H Highway	146,536.35		
Paving	41,027.26		
Revaluation	5,122.21		
Cemetery Maint.	12,424.56		
Peabody Museum	10,350.09		
Cemetery Equip	2,640.02		
Town Building & Renov.	8,558.83		
Fire Equip	1,270.86		
Fire Truck	<u>59,977.51</u>		
			287,907.69
TRUST FUNDS			
Cemetery	19,674.41		
Library	2,633.79		
Wheeler Cemetery	1,490.89		
Fire Mutual Aid	3,385.56		
HH Hazardous Waste	310.90		
Vehicle Maintenance	11,441.76		
Sand/Gravel	2,091.98		
Buildings Maint.	14,955.29		
Police Services	11,162.65		
New Employee	40,217.56		
Library Tech	<u>913.71</u>		
			108,278.50
OTHER ACCOUNTS			
Library			
Checking	170.88		
Savings	2,850.38		
Cons. Commission	5,043.04		
Land Use Change	177.84		
Town Forest	2,199.26		
Landfill Fees	<u>13,958.48</u>		
			24,399.88
ACCOUNTS RECEIVABLE			
Cem. Perpet. Care	140.41		
Tax Collector			
Uncollected taxes			
Property - 2017	37,278.97		
Tax Liens	<u>15,658.34</u>		
			52,937.31
TOWN PROPERTY			
Land & Buildings	1,641,300.00		
Equipment	992,000.00		
Inv. & Supplies	<u>10,000.00</u>		
			<u>2,643,300.00</u>
TOTAL ASSETS			<u>\$3,447,429.39</u>

BALANCE SHEET - DECEMBER 31, 2017

LIABILITIES & NET WORTH**ACCOUNTS PAYABLE**

School District	136,168.00
Town of Gorham - Dispatch	598.57
AVRRDD Mt. Carberry Ldfill	749.08
McDevitt Truck	411.40
North Conway Incinerator	285.00
Berlin City Auto	246.48
White Mountain Lumber	15.00
Darley	315.65
Waystack Frizzell	60.00
Chapman Scrap Metal	150.00
Irving Energy	883.00
NRRA	<u>100.00</u>

139,982.96**54,360.16****OVERLAY****MONIES ENCUMBERED FOR DEPARTMENTS**

Motor Vehicle Credits	20.00
Additional Bloc Grant	11,078.93

CAPITAL RESERVE FUNDS

H Highway	146,536.35
Paving	41,027.26
Revaluation	5,122.21
Cem. Maint.	12,424.56
Peabody Farm	10,350.09
Cem. Equip.	2,640.02
Town Bldg & Renov	8,558.83
Fire Equip	1,270.86
Fire Truck	<u>59,997.51</u>

287,907.69**TRUST FUNDS**

Cemetery	19,674.41
Wheeler Cemetery	1,490.89
Library	2,633.79
Fire Mutual Aid	3,385.56
HH Waste	310.90
Vehicle Maint.	11,441.76
Sand/Gravel	2,091.98
Bldg Maint.	14,955.29
Polices Services	11,162.65
New Employee	40,217.56
Library Tech	<u>913.71</u>

108,278.50**REVOLVING FUNDS**

Library	3,021.26
Conservation Comm.	5,043.04
Land Use Change	177.84
Town Forest	2,199.26
Landfill Fees	<u>13,958.48</u>

24,399.88**NET WORTH****2,643,300.00****SURPLUS****178,101.27****TOTAL LIABILITIES & NET WORTH****\$3,447,429.39**

TOWN OFFICERS SALARIES

<u>OFFICE</u>	<u>2017</u>	<u>2018</u>
Selectpersons (3)	\$1,600	\$1,600
Town Clerk	\$12.00/hr	\$12.50/hr
Deputy Town Clerk	\$100	\$0
Moderator	\$100/election	\$100/election
Supervisors of Checklist (3)	\$10/sitting \$80/election	\$10/sitting \$80/election
Ballot Clerks (2)	\$50/election	\$80/election
Treasurer	\$1,200	\$1,250
Deputy Treasurer	\$100	\$100
Tax Collector	\$3,200	\$3,800
Deputy Tax Coll.	\$100	\$300
Auditor	\$800	\$800
Trustees of Trust Funds (3)	\$100 (3)	\$100 (3)
Building Inspector	\$250 +fees	\$250 +fees

SUMMARY OF REVENUE

Revenue from Tax Collector	1,208,039.29
Revenue from Town Clerk	78,943.00
From State and Federal Government	93,626.49
From Local Sources	13,320.10
Long-term Note Proceeds	0.00
Miscellaneous	4,212.87
From CR & Trusts	139,409.06
TOTAL REVENUES	\$ 1,537,550.81

SUMMARY OF EXPENDITURES

General Government	179,459.52
Public Safety	68,176.26
Highway Department	74,839.75
Solid Waste Disposal	38,609.25
Health/Welfare	1,634.20
Culture & Recreation	6,813.83
Conservation Commission	346.00
Debt Service	0.00
Payment to Capital Reserve	131,116.00
Payment to Expendable Trust	39,500.00
County Budget	336,507.00
School District	490,693.00
Tax Lien	10,416.16
Encumbered Money	3,263.26
Family Resource Center	1,000.00
Gorham Community Learning Center	2,000.00
Miscellaneous	117,238.14
TOTAL	\$1,501,612.37

DETAILED STATEMENT OF REVENUES

TAX COLLECTOR

Property Taxes	1,140,432.31
Property Taxes – overpayments	171.16
Property Taxes – pre-payments	134.66
Interest-property taxes	1,036.87
Excavation Tax	33.68
Yield Taxes	45,778.69
Land Use Change Tax	0.00
Interest – Land Use Change	0.00
Interest – Yield Tax	13.40
Tax Sale Redemption	8,159.58
Conversion to lien	10,416.16
Interest-tax lien	1,862.78
<i>Accts Receivable \$215.00</i>	\$1,208,039.20

TOWN CLERK

Motor Vehicle Registration	76,194.00
Credit	20.00
Motor Vehicle Titles	226.00
Motor Vehicle Transfers	175.00
Motor Vehicle – Clerk Fees	1,268.00
Checklist copies	360.00
Dog Licenses	479.00
Dog fines	31.00
Vital Statistics	0.00
Marriage License	0.00
Returned Check Fee	25.00
UCC'S	165.00
	\$78,943.00

STATE OF NH & FEDERAL GOVERNMENT

NH Highway Block Grant	12,973.89
Additional Highway Block Grant	11,078.93
Meals & Room Tax	19,175.59
Railroad Tax	3,779.08
Grants	886.00
Fed Forest	45,733.00
<i>Includes \$886.00 due from 2016</i>	\$93,626.49

FEES AND PERMITS

Building Permits	1,170.90
Pistol Permits	30.00
Planning Board	<u>150.00</u>
	\$1,350.90

CHARGE FOR SERVICES

Snow Plowing & Sanding	2,280.00
Burial Fees	<u>650.00</u>
	\$2,930.00

INCOME FROM DEPARTMENTS

Garbage Bags	7,561.50
Recycling Income (transfer to Ldfill Fees Acct)	279.20
Transfer Station Fees (transfer to Ldfill Fees Acct)	<u>1,198.50</u>
	\$9,039.20

INTEREST

All Accounts	\$1,647.63
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MISCELLANEOUS

Copy Fees	38.00
Sale of cemetery lots	1,200.00
Sale of Lawn Mower	10.00
Gift for Park Use	100.00
PBD/ZBA costs reimbursed	555.36
J. Carpenter & D. Hayes – reimb. supplies	29.00
Ken Simonoko – reimb. leaf blower & court fees	454.38
Sean Reardon – reimb. supplies & court fees	153.50
Donations for Town Hall use	<u>25.00</u>
<i>Accounts receivable of \$25.00 for town hall use</i>	\$2,565.24

INTERFUND OPERATING TRANSFERS IN

Withdrawn from Trust funds	59,800.79
Withdraw from Capital Reserve Funds*	<u>79,608.27</u>
	\$139,409.06

**This was done as a transfer between accounts in the Investment pool and does not show in the checkbook income.*

OTHER FINANCING SOURCES

Long-term Loan Proceeds	0.00
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TOTAL RECEIPTS ALL SOURCES	<u>\$1,537,550.81</u>
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DETAILED SCHEDULE OF EXPENDITURES

GENERAL GOVERNMENT

EXECUTIVE – 4130

Ads

The Conway Daily Sun	799.00
Salmon Press	219.00
The Bethel Citizen	<u>98.10</u>
	1,116.10

Dues & Publications

NE Resource Recovery Association	100.00
NH Municipal Association	1,020.00
NH Association of Assessing Officials	20.00
NH Municipal Manager Association	50.00
Lexis Nexus Matthew Bender Co., Inc.	<u>477.33</u>
	1,667.33

Equipment

WB Mason – new copier	2,699.00
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Mileage

Jo Carpenter, Noelle, Meer, Stan Judge	179.76
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Postage

452.76

Repairs

W.B. Mason - copier contract	325.00
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Salaries

Selectmen, Moderator, Adm. Assistants	24,183.13
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Supplies

Staples, various supplies	422.92
Factory Outlet	56.90
Minuteman Press, address stamp	30.50
Gemini Sign	125.00
Dynatics	1,088.00
McAfee	<u>79.99</u>
	1,803.31

Miscellaneous

Avitar Associates, tax map	594.00
Minuteman Press, town report	546.52
North Country Elderly Programs	400.00
State of NH, - background check	47.00
Northway Bank, safe deposit box	<u>70.00</u>
	1,657.52

TOTAL

\$ 34,083.91

ELECTION, REGISTRATION & VITAL STATS – 4140

Ads

The Daily Sun 642.00

Conferences & Meetings 163.00

Dues & Publications

NE Assn of City & Town Clerks 40.00

NH City & Town Clerks' Association 20.00

60.00

Remit Dog License Fees to State

Treasurer, State Of NH 161.00

Mileage

Jo Carpenter 36.92

Postage 25.49

Salaries

Wages, town clerk, dep. town clerk, election offcls. 6,613.01

Supplies

McAfee, renewal 79.99

IDS – dog tags 152.58

Staples 30.00

262.57

Other

Avitar, software support 1,117.00

TOTAL

\$ 9,080.99

FINANCIAL ADMINISTRATION - 4150

Ads

The Conway Daily Sun 72.00

Conferences & Meetings

NHGFOA Conference - Bob & Jo 195.00

NHMA Budget Conf. - Bob & Jo 180.00

Tax Collector's Conferences – Debbie & Kim 278.00

653.00

Deeds

Registry of Deeds record tax liens & tax redemp. 29.87

Dues & Publications

NH Tax Collector's Association. 40.00

NH GFOA, Jo, Bob, Dave 130.00

170.00

Forester

Haven Neal Forestry Services 90.00

<u>Postage</u>	430.48
<u>Mileage</u>	
Jo Carpenter	36.38
Kim Landry	96.80
David Landry	<u>39.42</u>
	172.60
<u>Salaries</u>	
Wages - Tax Coll/Dep, Adm Assts. Treas/Dep, Auditors, Trustees of Trust Funds	20,137.24
<u>Software Support</u>	
Avitar Associates, Assessing & Tax Collect	2,373.00
<u>Supplies</u>	
Intuit - payroll service	565.00
Intuit - update Quickbooks	199.95
Intuit - checks & envelopes	608.95
Deluxe Business Supplies - deposit slips	83.68
Staples - various supplies	204.74
HR Direct - labor posters	74.99
NH Poster Compliance - labor posters	69.00
Avitar - tax bills	<u>71.83</u>
	1,878.14
TOTAL	\$ 26,006.33
REVALUATION OF PROPERTY - 4152	
Avitar, contract	3,744.00
G. Roberge - utilites	<u>562.50</u>
TOTAL	\$ 4,306.50
LEGAL EXPENSES - 4153	
Waystack Frizzell	<u>380.00</u>
<i>Accts payable of \$60.00</i>	
TOTAL	\$380.00
PERSONNEL ADMINISTRATION - 4155	
Social Security & Medicare - town's share	12,275.85
NH Unemployment Comp.	500.00
LGC HealthTrust - Dental	1,524.12
LGC HealthTrust - Health	29,214.64
LGC HealthTrust - S.T. Disability	493.26
LGC HealthTrust - L.T. Disability	773.59
NH Retirement System	10,921.43
AVH	<u>220.00</u>
TOTAL	\$ 55,922.89

PLANNING & ZONING - 4191

Ads

The Conway Daily Sun 714.00

Conference

Tim & Bob – Planning Conference 110.00

Postage

Postmaster, Gorham, NH 125.21

Salaries

Wages – Admin. Assists 597.71

Supplies

North Country Council - land use book 8.00

Mapping & Planning Solutions - print Master Plan 540.00

Staples - paper 30.00

578.00

TOTAL

\$ 2,124.92

GENERAL GOVERNMENT BUILDINGS - 4194

Salaries

Wages – Janitor & Public Works 4,213.02

Supplies

Jo Carpenter - reimb. wreath & supplies 95.07

NES Fire & Safety - test & replace fire extinguishers 206.83

Mountain Greenery -flowers 44.20

Ken Simonoko - reimb. expense - supplies 43.06

Gorham Hardware - keys & various supplies 42.49

Walmart - various supplies 161.39

Rockingham Electric Supply 455.02

Pete Nickerson - reimb. supplies 100.00

John Carpenter - reimb. supplies 20.48

ColorWorks - paint 31.86

Noelle Meer - reimb. supplies 3.76

Randy Davis - reimb. supplies 66.86

Darryl Bennett Plumbing - UV system & repairs 1,000.50

Gorham Water & Sewer Dept. 60.00

White Mountain Lumber 10.90

2,342.42

Repairs

Darryl Bennett Plumb & Heating 73.90

Irving Energy - 2 service contracts 598.00

Tanner Hill Milling & Construction - remove oil tanks 260.00

Bob Pinkham - repair front entrance 353.47

Rock Solid - repair transfer station gate 150.00

Double T Fence Co. - repair gate 366.26

MB Electric - flag pole light	<u>249.72</u>
	2,051.35
<u>Utilities & Fuel</u>	
Eversource - electric bills	6,618.44
Irving Energy – propane	5,041.76
Irving Energy – heating oil	4,685.94
FairPoint Communications	463.16
Time Warner Cable - internet	599.88
Time Warner Cable - telephone	<u>2,524.25</u>
	19,933.43
<u>Other</u>	
Sevee & Maher Engineers – ½ Spill Plan	1,996.57
Treasurer, State of NH – boiler certificates	200.00
Treasurer, State of NH, water testing	<u>30.00</u>
	2,226.57
<i>Accts payable of \$883.80</i>	
TOTAL	\$ 30,766.79
CEMETERIES - 4195	
<u>Fuel</u>	
NH DOT	289.26
<u>Salaries</u>	
Wages	2,111.64
<u>Supplies</u>	
Ken Simonoko - reimb. trimmer line	43.32
Gorham Hardware - rake & bug spray	<u>10.89</u>
	54.21
TOTAL	\$ 2,455.11
INSURANCE - 4196	
Primex Workers Compensation	250.08
<i>Actual bill- \$4,038.00 with a credit of \$3,787.92.</i>	
Primex Property and Liability	<u>13,456.00</u>
TOTAL	\$ 13,706.08
REGIONAL ASSOCIATION - 4197	
North Country Council, dues	626.00
TOTAL	\$ 626.00
TOTAL GENERAL GOVERNMENT	\$179,459.52

PUBLIC SAFETY

POLICE - 4210 **0.00**

AMBULANCE - 4215

Town of Gorham- 4/1/17 to 3/31/18 **\$ 22,130.00**

FIRE DEPARTMENT - 4220

Dues & Publications

NH State Firemen's Assn. - dues	420.00
NFPA - dues	<u>175.00</u>
	595.00

Equipment Testing

St. J Fire Extinguisher Sales & Service - pump tests	441.00
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Fuel

Irving Energy - gasoline	59.25
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Mileage

Randy Davis	489.53
Bill Davenport	<u>97.91</u>
	587.44

Mutual Aid

Northern NH Mutual Aid - (Dues/HazMat team)	500.00
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Salaries

Fires	0.00
Training - Local	11,232.85
Forest Fire Training	0.00
Forest Fires	0.00
Certified Training	993.78
Accidents	1,361.23
Ambulance Calls	0.00
Inspections	340.17
Rescues	0.00
Repair	84.75
Clerical	884.25
Meetings	1,830.67
Mutual Aid	959.50
Flood	2,655.70
Traffic Control	55.50
Grant	117.00
Stipends - Chief & Asst. Chief	3,500.00
Other	<u>1,803.02</u>
	25,818.42

Repair

Bergeron Protective Clothing	365.60
Lakes Region Fire Apparatus	736.69

K&T Environmental Equipment	545.00
Vinny's Truck Repair	494.09
Bob Bryant's Wrecker Service	<u>750.00</u>
	2,891.38

Supplies

Bergeron Protective Clothing	1,444.54
NES Fire & Safety	90.83
Randy Davis - reimb. expense	127.63
Sanel Auto Parts	62.59
FirePrograms - software support	1,953.00
Ossipee Mountain Electronics – batteries/chargers	920.25
Darley - equipment	1,627.43
State of NH - DMV	8.00
Firematic Supply Company	143.00
Justin Alimandi - reimb. expense	9.99
Caron Building Center	1,021.56
Rita Premo - reimb. ink	28.97
Travis Davis - reimb. expense	53.84
Allen Demers - boat motor cover	64.00
K&T Environmental Equipment	35.00
O'Reilly Auto Parts - chain saw gas	<u>36.72</u>
	7,627.35

Accts payable of \$315.65

TOTAL **\$ 38,519.84**

FIRE WARDEN

Supplies

Caron Building Center	354.38
Forestry Suppliers, Inc.	69.25
Ossipee Mountain Electronics - pagers	<u>1,910.00</u>

TOTAL **\$ 2,333.63**

BUILDING INSPECTION – 4240

Dues & Publications

International Code Council	135.00
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Salaries

Building Inspector - stipend	250.00
Building Inspector - salary from fees	<u>1,170.90</u>
	1,420.90

Postage

Postmaster - Gorham, NH	9.85
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Supplies

Wilner- Greene Associates - calibrate sound meter	364.93
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TOTAL **\$ 1,930.68**

DISPATCH SERVICE - 4250

Town of Gorham - dispatch service	1,795.71
Town of Gorham - repeater capital reserve fund	1,200.00
<i>Accts Payable of \$598.57</i>	

TOTAL **\$ 2,995.71**

EMERGENCY MANAGEMENT - 4290Fast Squad

Airgas East - leased oxygen tank	66.40
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Other

American Red Cross - donation	200.00
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TOTAL **\$ 266.40**

TOTAL PUBLIC SAFETY **\$ 68,176.26**

HIGHWAYS & STREETS**HIGHWAY DEPARTMENT - 4312**Cell phone

U.S. Cellular	755.82
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Dues & Publications 50.00

Fuel

NHDOT - gasoline	369.14
Irving Energy - diesel	<u>6,473.84</u>
	6,842.98

Repairs

McDevitt Truck	161.65
Berlin City Auto	2,215.80
Jon Parks Tractor	75.00
Leon Costello Co.	<u>85.00</u>
	2,537.45

Salaries

Wages - Highway Dept.	55,640.81
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State Inspection

McDevitt Truck	158.00
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Supplies

Sanel Auto Parts	1,706.37
Cargill Salt - salt	2,151.45
Cargill Salt - clear lane	2,354.44
Lawson Products - nuts/bolt pins	990.12
McAfee - virus protection	89.99
White Mountain Lumber - plywood	45.98
NES Fire & Safety	71.83

Airgas USA - lease tanks	66.40
Northern Tool	169.99
Gorham Hardware	20.56
Labonville	39.06
Ken Simonoko - reimb. expense	161.15
Lee T. Corrigan - gravel	911.95
U.S. Cellular - new cell phone payments	66.40
McDevitt Truck	<u>9.00</u>
	8,854.69

TOTAL HIGHWAY & STREETS **\$ 74,839.75**

SANITATION

SOLID WASTE DISPOSAL – 4324

Mt. Carberry Fees

AVRRDD Mount Carberry Landfill	7,270.17
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Salaries

Wages - Transfer Station	12,973.23
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Conferences & Meetings

Ken Simonoko - reimb. lunches	76.87
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Septage Fee

Town of Gorham	500.00
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Disposal Fees

Chapman Scrap Metal	1,950.00
North Conway Incinerator	2,280.00
Northeast Recycle Resources Assoc.	<u>7,136.98</u>
	11,366.98

Supplies

Boxes & Bags Unlimited	6,159.50
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Other

Treasurer, State of NH - licenses	175.00
Dynatics - link security to home computer	<u>87.50</u>
	262.50

Accts Payable of \$ 1299.06

TOTAL SANITATION **\$ 38,609.25**

HEALTH/WELFARE

PEST CONTROL – 4414 **0.00**

HEALTH AGENCIES - 4415

Northern Human Services	\$ 379.00
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WELFARE - 4442

Tri-County CAP	300.00
Town & Country Motor Inn	505.20
Walmart Gift Card	75.00
Rent	<u>375.00</u>

TOTAL **\$ 1,255.20**

TOTAL HEALTH /WELFARE **\$ 1,634.20**

CULTURE & RECREATION

PARKS & RECREATION - 4520

Gasoline

NHDOT	405.64
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Salaries

Wages - Parks Department	2,320.00
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Supplies

Ken Simonoko - reimb. expenses	28.33
Daniels Landscaping, LLC - wood chips	540.00
White Mountain Lumber - concrete mix	87.20
Gorham Hardware	<u>10.88</u>
	666.41

Other

Town of Gorham - recreation fee	1,000.00
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TOTAL **\$ 4,392.05**

LIBRARY - 4550

Other

Library Appropriation	250.00
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TOTAL **\$ 250.00**

MEMORIAL FOREST - 4590

Salaries

Wages	349.63
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Supplies

Double T Fence	1,775.00
Ken Simonoko - flowers & mulch	<u>47.15</u>
	1822.15

\$571.78 was reimbursed from Town Forest Account.

TOTAL **\$ 2,171.78**

TOTAL CULTURE & RECREATION **\$ 6,813.83**

CONSERVATION

CONSERVATION COMMISSION - 4611

Dues & Publication

NH Assoc. of Cons. Comm. - dues 236.00

Conferences

Katie Stuart & Larry Ely 110.00

\$96.00 transferred from CC Savings Acct

TOTAL CONSERVATION COMMISSION \$346.00

DEBT SERVICE

PRINCIPAL LONG TERM NOTE - 4711 0.00

INTEREST LONG TERM NOTE - 4721 0.00

INTERST TANS 0.00

TOTAL DEBT SERVICE 0.00

CAPITAL OUTLAY

CAPITAL OUTLAY - MACH., VEHIC. & EQUIP. - 4902

TOTAL 0.00

CAPITAL OUTLAY - BUILDINGS - 4903

TOTAL 0.00

CAPITAL OUTLAY - OTHER IMPROVEMENTS - 4909

Family Resource Center 1,000.00

Gorham Community Learning Center 2,000.00

TOTAL \$3,000.00

OPERATING TRANSFERS OUT

TRANSFER TO CAPITAL RESERVE FUND - 4915

Cemetery Equipment CR 1,000.00

Fire Equipment CR 14,000.00

Heavy Highway CR 35,000.00

Town Building & Renovation CR 25,000.00

Paving CR 30,000.00

Peabody Farm CR 500.00

Revaluation CR 5,016.00

Fire Truck CR 20,000.00

Cemetery Maintenance CR 600.00

TOTAL \$ 131,116.00

This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.

TRANSFER TO EXPENDABLE TRUST

Fire Mutual Aid Expendable Trust	0.00
Town Vehicle Maintenance Expendable Trust	3,500.00
Sand/Gravel Expendable Trust	1,000.00
Household Hazardous Waste Expendable Trust	0.00
Buildings Maintenance Expendable Trust	10,000.00
Library Technology Expendable Trust	0.00
Police Services Expendable Trust	5,000.00
New Employee Training	<u>20,000.00</u>

TOTAL **\$ 39,500.00**

This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.

TAX LIEN

Debbie Hayes, Tax Collector **\$ 10,416.16**

COUNTY TAX - 4931

Treasurer Coos County **\$ 336,507.00**

SCHOOL DISTRICT - 4933

GRS Co-op School District **\$ 490,693.00**
Accts Payable of \$136,168.00

ENCUMBERED MONEY

AVRRDD Mt. Carberry Landfill	590.27
Mapping & Planning Solutions - Master Plan	800.00
Waystack Frizzell	225.00
Treasurer, State of NH - match forest fire grant	886.00
Northeast Resource Recovery Ass'n.	100.00
Town of Gorham - 4 th qtr Dispatch	<u>661.99</u>

TOTAL **\$ 3,263.26**

MISCELLANEOUS - 4960

ST Dis, LT Dis, Dental & Health Acct.	(0.48)
Retirement Account	336.88
FICA, Medicare & Fed. Withholding	680.12
Child Support	3,556.70
Ossipee Mountain Electronics	3,028.45
Abatements - 2 refunds	1,000.36
Bruce Manzer, Inc. - paving	9,770.00
Bergeron Protective Clothing - gear, valves, etc.	9,266.44
Darley - valves, nozzles, etc.	1,191.26
White Mountain Lumber - FD Renovation	5,757.73
Ken Simonoko - reimb. expense	440.00
Absolute Powersports - leaf blower	440.00

AVRRDD – HHW Day	1,004.51
Darryl Bennett Plumbing – FD Renovation	932.39
State of NH – State Police details	13,819.59
Pride Roofing, LLC – Town Hall roof	20,054.00
Vinny’s Truck Repair - repair fire trucks	2,779.56
McDevitt Truck - repair old plow truck	2,387.22
K&T Environmental Equipment, repair fire truck	824.68
Summit Supply - new swing set	3,565.92
Sanel Auto Parts - FD Renovation	24.90
Sean Reardon - reimb.	139.12
Bank charges - returned check fees	60.00
Irving Energy - furnaces	12,119.00
Firm Foundations - FD Renovation	4,200.00
Rob Bolash Custom Builder	16,000.00
Langlands Electric	1,925.00
Caron Building Center	279.99
Heiman Fire Equipment	318.80
Labonville - new chain saw	450.00
Treasurer, State of NH	<u>886.00</u>

TOTAL **\$ 117,238.14**

TOTAL ALL EXPENSES **\$1,501,612.37**



DEPARTMENTAL REVENUES

Under the Municipal Budgeting System, each municipality must budget using gross expenses by department. The associated revenues are not permitted to be deducted to reflect the net operating expenses. In order to clarify the interrelationship of the departments' revenues and expenses, the following information is being offered.

1. **Executive** - This budget includes all of the town's copier expenses. When used for non-town business, the town receives compensation. The town also receives reimbursements for certain other expenses such as public hearing costs. For 2017, this totaled **\$38.00**. Some rebates and Staples rewards were received. Miscellaneous refunds/reimbursements of **\$29.00** were also received.
2. **Elections, Registration, etc.** - The associated revenues include fees from motor vehicle registrations, dog registrations, and UCC's. For 2017, these fees totaled **\$78,552.00**. Fees for checklists totaled **\$360.00**. Fees for dog fines totaled **\$31.00**.
3. **Financial** - Costs of registering liens are recovered in the lien process. In 2017, **\$3,858.21** was received in interest on taxes & liens.
4. **Revaluation of Property** - No associated revenues.
5. **Legal** - No associated revenues.
6. **Personnel Adm.** - No associated revenues.
7. **Planning** - The associated revenues include fees from the applications for site plan reviews, subdivisions, ZBA hearings and any associated expenses. For 2017, these fees totaled **\$705.32**.
8. **Buildings** - Several donations were received for use of the Town Hall. In 2017, this totaled **\$50.00**.
9. **Cemeteries** - This budget is partially offset by the interest received on Cemetery Perpetual Care Trust Funds, burial fees and money withdrawn from the Cemetery Maintenance CR. In 2017, the interest received was **\$140.41**. Burial fees in the amount of **\$650.00** were received. Two cemetery lots were sold for a total of **\$1,200.00**, and **\$1,000.00** was withdrawn from the Cemetery Maintenance CR to offset maintenance costs.

10. **Insurance** - This budget is partially offset by the credit received due to past history. In 2017, credits of **\$3,787.92** for Workers Comp were used.
11. **Regional Assoc.** - No associated revenues.
12. **Ambulance** - Gorham does receive revenues against their gross expenses. Our fee is calculated based upon actual usage, and their net operating expenses.
13. **Fire & Fire Warden** - The Fire Department receives 50% reimbursement for fire warden training and forest fire fighting. In 2017, a grant of **\$886.00** was received from the State of NH.
14. **Building Insp.** - The building inspector's salary is made up of a stipend and by the collected permit fees. In 2017, this totaled **\$1,170.90**.
15. **Dispatch** - No associated revenues.
16. **Emergency Management** - No associated revenues.
17. **Highway** - This department does receive occasional income from sanding private driveways, from the highway block grant from the state, and some other smaller misc. items. In 2017, revenues for sanding totaled \$2,280.00. The Block Grant totaled **\$12,973.89**. Miscellaneous reimbursements of **\$28.76** were received. An additional Block Grant was also received in the amount of **\$11,078.93**.
18. **Solid Waste** - This department receives income from sale of recyclables, the disposal fees of various items, and from the sale of PAYT bags. In 2017, **\$279.20** was received from the sale of recyclables, **\$1,198.50** was received in disposal fees and **\$7,561.50** was received from the sale of bags.
19. **Health & Animal Control** -No associated revenues.
20. **Parks** - A gift of **\$100** was received for the use of the park.
21. **Library** - The library received many gifts of books.
22. **Memorial Forest** - In 2017, **\$571.78** was reimbursed from the Town Forest Account.
23. **Conservation** - No associated revenues.
24. **Welfare** - No associated revenues.
25. **Principal-Long-term Note** -No associated revenues.
26. **Interest-Long-term Note** - No associated revenues.
27. **TAN Interest** - No associated revenues.

SHELBURNE TRUST FUNDS

Cemetery Perpetual Care - There are 47 individual funds managed as one common trust fund.

Library Trust Fund and Library Technology Expendable Trust Fund – The Trustee of Trust Funds hold the trust fund for the Library.

Capital Reserve Funds - There are nine active capital reserve funds. These are Cemetery Maintenance, Cemetery Equipment, Heavy Highway Equipment, Fire Truck, Town Road Paving, Town Building & Renovation, Revaluation, Peabody Farm Museum and Fire Department Equipment

Expendable Trust Funds - There are seven expendable trust funds . They are the Fire Mutual Aid Expendable Trust, Household Hazardous Waste Expendable Trust, Town Vehicle Maintenance Expendable Trust, Sand/Gravel Expendable Trust Fund, Buildings Maintenance Expendable Trust, Police Services Expendable Trust and New Employee Training.

Special Trust Fund - There is one special Trust Fund - the Wheeler Cemetery Fund established by a gift to the Town from the estate of Joanne B. Harriman.

GRS Cooperative School District Funds – The Shelburne Trustees of Trust Funds were chosen at the 2005 School District Meeting to manage the 5 capital reserve funds, 3 expendable trust funds,3 scholarship funds and 1 trust fund for the GRS Cooperative School District.

Detailed accounts have been delivered to the Selectmen, Auditors, Attorney General and The Department of Revenue Administration. A summary of all accounts is listed below

SHELBURNE TRUST FUNDS - DETAILS

	PRINCIPAL	INCOME	TOTAL
Library Trust Fund			
Balance 12/31/16	1,368.76	1,240.78	2,609.54
Income -2017	<u>0.00</u>	<u>24.25</u>	<u>24.25</u>
Balance 12/31/17	1,368.76	1,265.03	2,633.79

Town Cemeteries Perpetual Care Trust Funds

Balance 12/31/16	10,055.00	9,427.94	19,482.94
Income - 2017	<u>0.00</u>	<u>191.47</u>	<u>191.47</u>
Balance 12/31/17	10,055.00	9,619.41	19,674.41

Wheeler Cemetery Trust Fund

Balance 12/31/16	1,866.17	11.00	1,877.17
Income - 2017	0.00	13.72	13.72
Withdrawn - 2017	<u>(375.28)</u>	<u>(24.72)</u>	<u>(400.00)</u>
Balance 12/31/17	1,490.89	0.00	1,409.89

Cemetery Maintenance CR

Balance 12/31/16	12,702.53	0.00	12,702.53
Income - 2017	600.00	122.03	722.03
Withdrawn - 2017	<u>(877.97)</u>	<u>(122.03)</u>	<u>(1,000.00)</u>
Balance 12/31/17	12,424.56	0.00	12,424.56

Cemetery Equipment CR

Balance 12/31/16	2,047.34	9.95	2,057.29
Income - 2017	1,000.00	22.73	1,022.73
Withdrawn - 2017	<u>(407.32)</u>	<u>(32.68)</u>	<u>(440.00)</u>
Balance 12/31/17	2,640.02	0.00	2,640.02

Heavy Highway CR

Balance 12/31/16	110,015.50	458.83	110,474.33
Income - 2017	<u>35,000.00</u>	<u>1,062.02</u>	<u>36,062.02</u>
Balance 12/31/17	145,015.50	1,528.85	146,536.35

Fire Truck CR

Balance 12/31/16	39,470.71	118.82	39,589.23
Income - 2017	<u>20,000.00</u>	<u>388.28</u>	<u>20,388.28</u>
Balance 12/31/17	59,470.71	506.80	59,977.51

Peabody Farm Museum CR

Balance 12/31/16	9,757.56	0.00	9,757.56
Income - 2017	<u>500.00</u>	<u>92.53</u>	<u>592.53</u>
Balance 12/31/17	10,257.56	92.53	10,350.09

Town Building and Renovation CR

Balance 12/31/16	24,601.78	128.35	24,730.13
Income -2017	25,000.00	252.70	25,252.70
Withdrawn	<u>(41,042.95)</u>	<u>(381.05)</u>	<u>(41,424.00)</u>
Balance 12/31/17	8,558.83	0.00	8,558.83

Town Road Paving CR

Balance 12/31/16	20,497.86	0.00	20,497.86
Income -2017	30,000.00	299.40	30,299.40
Withdrawn - 2017	<u>(9,470.60)</u>	<u>(299.40)</u>	<u>(9,770.00)</u>
Balance 12/31/17	41,027.26	0.00	41,027.26

Revaluation CR

Balance 12/31/16	101.87	0.00	101.87
Income -2017	<u>5,016.00</u>	<u>4.34</u>	<u>5,020.34</u>
Balance 12/31/17	5,117.80	4.34	5,122.21

Fire Equipment CR

Balance 12/31/16	14,152.51	23.84	14,176.35
Income -2017	14,000.00	68.78	14,068.78
Withdrawn - 2017	<u>(26,881.65)</u>	<u>(92.62)</u>	<u>(26,974.27)</u>
Balance 12/31/17	1,270.86	0.00	1,270.86

Fire Dept. Mutual Aid Expendable Trust

Balance 12/31/16	3,336.87	17.55	3,354.42
Income -2017	<u>0.00</u>	<u>31.14</u>	<u>31.14</u>
Balance 12/31/17	3,336.87	17.55	3,385.56

Household Hazardous Waste Expendable Trust Fund

Balance 12/31/16	1,303.91	0.00	1,303.91
Income -2017	0.00	11.50	11.50
Withdrawn - 2017	<u>(993.01)</u>	<u>(11.50)</u>	<u>(269.26)</u>
Balance 12/31/17	310.90	0.00	310.90

Vehicle Maintenance Expendable Trust

Balance 12/31/16	17,159.63	96.92	17,256.55
Income -2017	3,500.00	140.96	3,640.96
Withdrawn - 2017	<u>(9,217.87)</u>	<u>(237.88)</u>	<u>(9,455.75)</u>
Balance 12/31/17	11,441.76	0.00	11,441.76

Sand/Gravel Expendable Trust

Balance 12/31/16	1,076.12	2.03	1,078.15
Income -2017	<u>1,000.00</u>	<u>13.83</u>	<u>1,013.83</u>
Balance 12/31/17	2,076.12	15.86	2,091.98

General Buildings Maintenance Expendable Trust

Balance 12/31/16	33,252.56	131.46	33,384.02
Income - 2017	10,000.00	329.45	10,329.45
Withdrawn - 2017	<u>(28,297.27)</u>	<u>(460.91)</u>	<u>(28,758.18)</u>
Balance 12/31/17	14,955.29	0.00	14,955.29

Police Services Expendable Trust Fund

Balance 12/31/16	26,000.00	143.40	26,143.40
Income - 2017	5,000.00	201.60	5,201.60
Withdrawn - 2017	<u>(19,837.35)</u>	<u>(345.00)</u>	<u>(20,182.35)</u>
Balance 12/31/17	11,162.65	0.00	11,162.65

Library Technology Expendable Trust Fund

Balance 12/31/16	900.00	5.30	905.30
Income -2017	<u>0.00</u>	<u>8.41</u>	<u>8.41</u>
Balance 12/31/17	900.00	13.71	913.71

New Employee Training Expendable Trust Fund

Balance 12/31/16	20,000.00	18.13	20,018.13
Income - 2017	<u>20,000.00</u>	<u>199.43</u>	<u>20,199.43</u>
Balance 12/31/17	40,000.00	217.56	40,217.56

SHELBURNE FUNDS

GRAND TOTAL	\$349,666.68	\$46,519.51	\$396,186.19
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GRS Cooperative Funds (Breakdown in GRS Report)

Balance 12/31/16	965,708.90	6,579.59	972,288.49
Income -2017	141,161.00	7,020.54	148,181.54
Withdrawn - 2017	<u>(144,905.59)</u>	<u>(2,427.02)</u>	<u>(147,332.61)</u>
Balance 12/31/17	961,964.31	11,173.11	973,137.42

ALL FUNDS HELD BY SHELBURNE TRUSTEES

AS OF DEC. 31, 2017 **\$1,369,323.61**

Trustees of Trust Funds - Raymond Danforth, Lucinda Bragg, Jennifer Corrigan

**RECONCILIATION OF OUTSTANDING
LONG-TERM INDEBTEDNESS**

Outstanding Long-Term Debt	
January 1, 2017	\$ 0.00
New Long-term Debt Acquired - 2017	\$ 0.00
Debt Retirement During Fiscal Year	
Payments made during 2017	\$ 0.00
Outstanding Long-Term Debt	
December 31, 2017	\$ 0.00

AUDITORS REPORT

I have audited the books and records of the Town of Shelburne for the year ending Dec 31, 2017, by means, at times, and to the extent deemed appropriate by the State of NH Department of Revenue Administration and make the following recommendations:

General Ledger & Financial Records

- **Comments** – Suggest corrections on bank account names not updated. All else is very well organized with a thorough system of checks and balances.
- **Recommendations** – None

Treasurer

- **Comments** – Very well detailed and accurate accounting. Very easy to read.
- **Recommendations** - None

Tax Collector

- **Comments** – Very well prepared and maintained records. Very organized filing.
- **Recommendations** – None

Trustees of Trust Funds

- **Comments** – Very well maintained records.
- **Recommendations** – None

Town Clerk

- **Comments** – Extremely well kept records.
- **Recommendations** – None

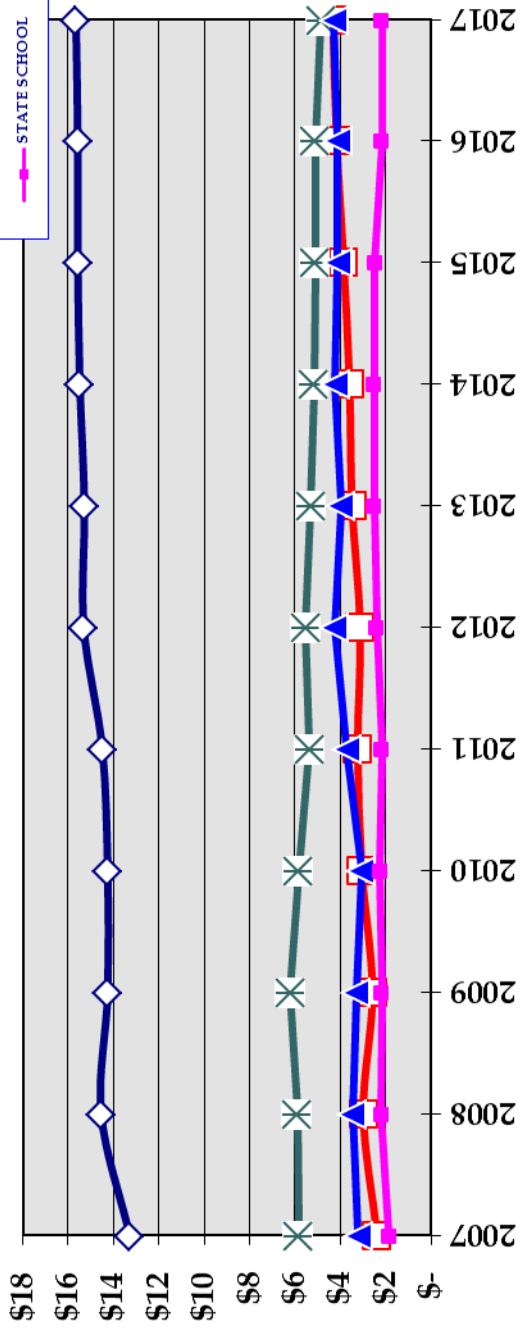
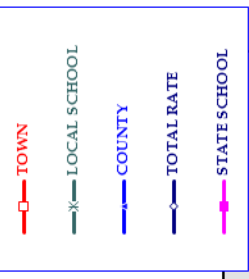
Library

- **Comments** – Extremely well kept records.
- **Recommendations** – None

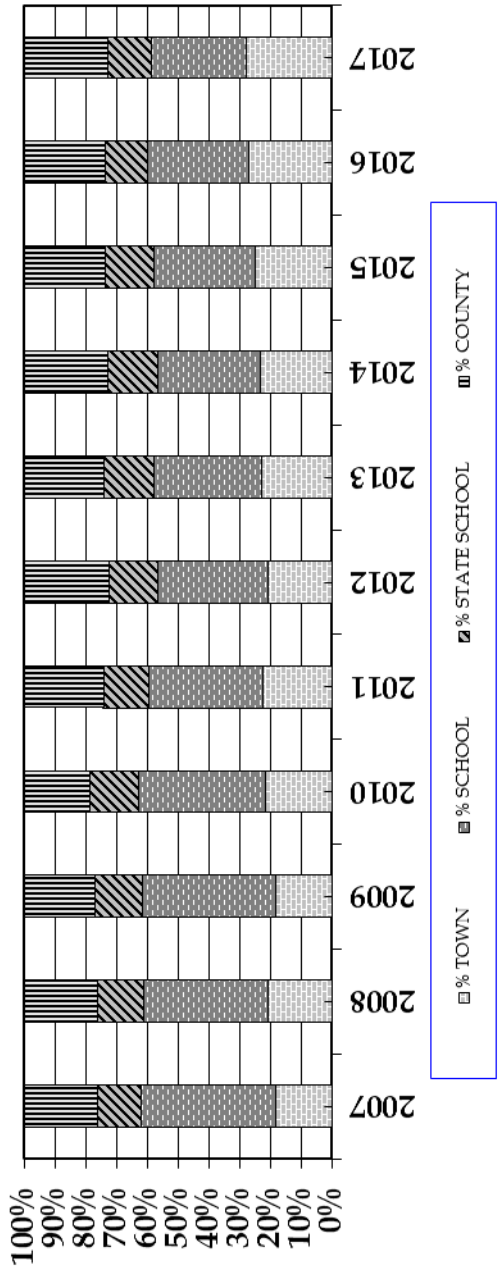
In conclusion of my Audit as prescribed, I find the financial condition of the Town of Shelburne, Coos County, New Hampshire to be sound.

David G. Hamel, Town Auditor

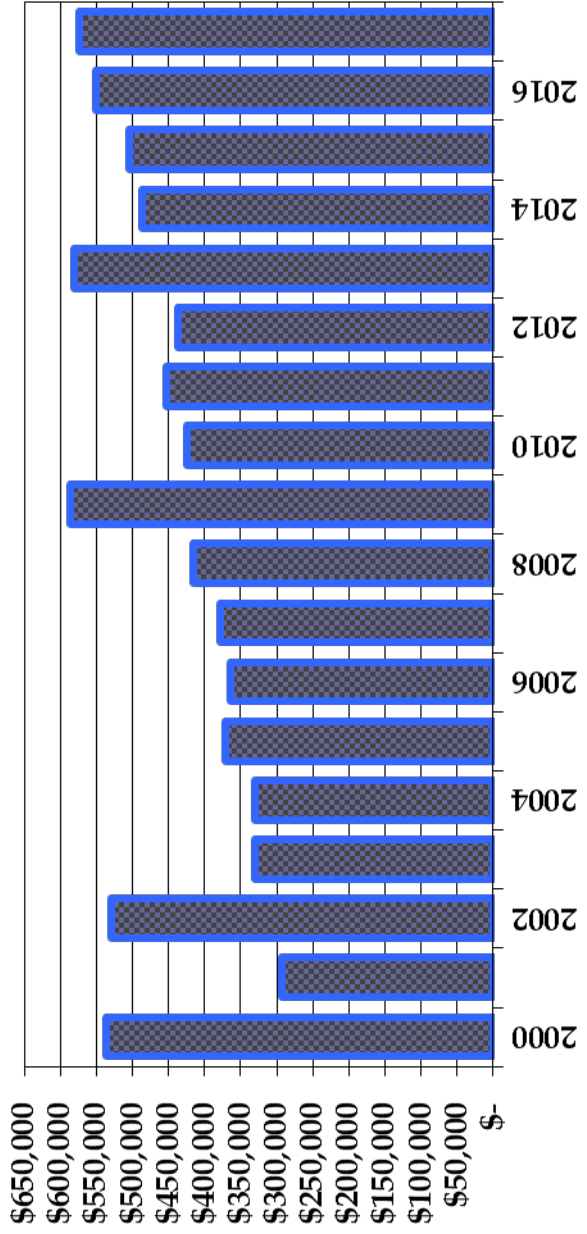
TOWN OF SHELBURNE TAX RATE COMPARISON



**TOWN OF SHELBURNE
TAX RATE % DISTRIBUTION**



**SHELburnE
TOWN BUDGET**



WARRANT AND BUDGET



TOWN OF SHELBURNE TOWN MEETING WARRANT

To the inhabitants of the Town of Shelburne, in the County of Coos, and the State of New Hampshire, qualified to vote in Town affairs; you are hereby notified that:

The polls will be open at 4 PM and close not before 8 PM.

The Annual Town Meeting of the Town of Shelburne, New Hampshire, will be held at the Shelburne Town Hall, on Tuesday, March 13, 2018, at 7 PM, to act upon the following subjects:

1. To **CHOOSE all necessary Town Officers** for the year ensuing (printed ballot).
2. To **HEAR such reports of Town Officers** heretofore chosen and pass any vote relating thereto.
3. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$472,832 for **General Operation.**

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

4130 Executive	\$37,825
4140 Election, Registration, & Vital Statistics	\$12,685
4150 Financial Administration	\$34,385
4152 Revaluation of Property	\$9,380
4153 Legal Expense	\$4,000
4155 Employee Benefits	\$83,412
4191 Planning and Zoning	\$2,500
4194 General Government Buildings	\$37,900
4195 Cemetery (\$2,100 to offset from Cem TR Fd & Cem Maint CR)	\$5,200
4196 Insurance	\$15,629
4197 Regional Association	\$545
4215 Ambulance	\$21,716

4220 Fire Department	\$40,000
4221 Fire Warden	\$3,000
4240 Building Inspection	\$2,500
4250 Dispatch Agreement	\$4,090
4290 Emergency Management	\$5,100
4312 Highway	\$96,950
4324 Solid Waste Disposal	\$44,535
4414 Animal Control	\$200
4415 Health	\$630
4444 Welfare	\$5,000
4520 Parks & Recreation	\$3,700
4550 Library	\$250
4590 Memorial Forest	\$700
4611 Conservation Commission	\$500
4711 Principal Long-term Note	\$0
4721 Interest Long-term Note	\$0
4723 Int. TAN Note	\$500

4. To see if the **Town will VOTE TO ALLOW** the operation of **Keno games** within the Town of Shelburne. (Majority vote by secret ballot required.)
5. To see if the **Town will VOTE TO ACCEPT** Pea Brook Road as a Class V town road, as approved by the Planning Board. The road will be brought to town road standards by the owners of the lots accessed by the road. (Majority vote required.)
6. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$7,500 to purchase two containers for the Transfer Station. This article will be funded by withdrawing \$7,500 from the **Landfill Fees Special Revenue Fund** and will not impact taxes. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchase is complete or December 31, 2019, whichever is sooner.
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

7. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$25,000 to the **Town Building and Renovation Capital Reserve Fund** previously established. (12/31/2017 Balance – \$8,558.83)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required.)
8. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$30,000 to be added to the **Heavy Highway Equipment Capital Reserve Fund** previously established. (12/31/2017 Balance - \$146,536.35)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required.)
9. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$15,000 to be added to the existing **Fire Truck Capital Reserve Fund** previously established. (12/31/2017 Balance - \$59,977.51)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required.)
10. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$13,000 to be added to the **Fire Department Equipment Capital Reserve Fund** previously established. (12/31/2017 Balance – \$1,270.86)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required.)
11. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$20,000 to be added to the **Paving Capital Reserve Fund** previously established. (12/31/2017 Balance - \$41,027.26)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required.)

12. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$500 to be added to the existing **Peabody Farm Museum Capital Reserve Fund** previously established. (12/31/2017 Balance - \$10,350.09)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
13. To see if the **Town will RAISE AND APPROPRIATE** \$2,000 to be added to the existing **Revaluation Capital Reserve Fund** previously established. (12/31/2017 Balance - \$5,122.21)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
14. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$1,200 to be added to the **Cemetery Maintenance Capital Reserve Fund** previously established with said funds to come from unassigned fund balance. This represents the sum of money received from the sale of cemetery lots in 2017. (12/31/2017 Balance \$12,424.56)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
15. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$500 to be added to the existing **Cemetery Equipment Capital Reserve Fund** previously established. (12/31/2017 Balance - \$2,640.02)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
16. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$1,000 to be added to the existing **Sand/Gravel Expendable Trust** previously established. (12/31/2017 Balance - \$2,091.98)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

17. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$3,000 to be added to the existing **General Building Maintenance Expendable Trust Fund** previously established (12/31/2017 Balance - \$14,955.29)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
18. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$3,000 to be added to the existing **Vehicle Maintenance Expendable Trust Fund** previously established (12/31/2017 Balance - \$11,441.76)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
19. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$10,000 to be added to the existing **Police Services Expendable Trust Fund** previously established. (12/31/2017 Balance - \$11,162.65)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
20. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$1,000 to be added to the existing **Household Hazardous Waste Expendable Trust Fund** previously established. (12/31/2017 Balance - \$310.90)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
21. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$1,000 for the purpose of **supporting the Family Resource Center** in Gorham. **(By petition)**
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

22. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$2,000 for the purpose of **supporting the Gorham Community Learning Center** in Gorham. (*By petition*)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required.)
23. To see if the **Town will VOTE TO AUTHORIZE** the Selectmen to dispose of Municipal assets (vehicles, recyclables, etc.) under the authority of RSA 31:3. (Majority vote required.)
24. To **TRANSACTION ANY OTHER BUSINESS** that may legally come before said meeting.





**Proposed Budget
Shelburne**

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: _____

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
John J. Heane	Budget Com.	John J. Heane
TIMOTHY J. WIGGS	Budget Com.	Timothy J. Wiggs
Francis E. Chamberlain	Budget Com.	Francis E. Chamberlain
David Amey	Budget Com.	David Amey

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal: <https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selections Appropriations Ensuing FY (Recommended)	Selections Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$38,475	\$34,084	\$37,825	\$0	\$37,825	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$9,277	\$9,081	\$12,685	\$0	\$12,685	\$0
4150-4151	Financial Administration	03	\$27,958	\$26,007	\$34,385	\$0	\$34,385	\$0
4152	Revaluation of Property	03	\$4,744	\$4,307	\$9,380	\$0	\$9,380	\$0
4153	Legal Expense	03	\$4,000	\$440	\$4,000	\$0	\$4,000	\$0
4155-4159	Personnel Administration	03	\$58,775	\$55,923	\$83,412	\$0	\$83,412	\$0
4191-4193	Planning and Zoning	03	\$2,000	\$2,125	\$2,500	\$0	\$2,500	\$0
4194	General Government Buildings	03	\$32,100	\$31,650	\$37,900	\$0	\$37,900	\$0
4195	Cemeteries	03	\$3,550	\$2,455	\$5,200	\$0	\$5,200	\$0
4196	Insurance	03	\$13,706	\$13,706	\$15,629	\$0	\$15,629	\$0
4197	Advertising and Regional Association	03	\$626	\$626	\$545	\$0	\$545	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$195,211	\$180,404	\$243,461	\$0	\$243,461	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance	03	\$22,132	\$22,130	\$21,716	\$0	\$21,716	\$0
4220-4229	Fire	03	\$43,000	\$41,170	\$43,000	\$0	\$43,000	\$0
4240-4249	Building Inspection	03	\$2,500	\$1,931	\$2,500	\$0	\$2,500	\$0
4290-4298	Emergency Management	03	\$2,200	\$266	\$5,100	\$0	\$5,100	\$0
4299	Other (Including Communications)	03	\$3,595	\$3,595	\$4,090	\$0	\$4,090	\$0
Public Safety Subtotal			\$73,427	\$69,092	\$76,406	\$0	\$76,406	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	03	\$80,650	\$75,513	\$96,950	\$0	\$96,950	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0



		Appropriations			
		\$80,650	\$75,513	\$96,950	\$0
Highways and Streets Subtotal					
Sanitation					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal 03	\$37,450	\$39,893	\$44,535	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	\$0	\$0	\$0	\$0
	Sanitation Subtotal	\$37,450	\$39,893	\$44,535	\$0
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal	\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
	Electric Subtotal	\$0	\$0	\$0	\$0
Health					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control 03	\$200	\$0	\$200	\$0
4415-4419	Health Agencies, Hospitals, and Other 03	\$630	\$379	\$630	\$0
	Health Subtotal	\$830	\$379	\$830	\$0
Welfare					
4441-4442	Administration and Direct Assistance 03	\$5,000	\$1,255	\$5,000	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
	Welfare Subtotal	\$5,000	\$1,255	\$5,000	\$0
Culture and Recreation					
4520-4529	Parks and Recreation 03	\$3,950	\$4,392	\$3,700	\$0
4550-4559	Library 03	\$250	\$250	\$250	\$0
4583	Patriotic Purposes	\$0	\$0	\$0	\$0



		Appropriations						
4589	Other Culture and Recreation	03	\$1,600	\$2,172	\$700	\$0	\$700	\$0
	Culture and Recreation Subtotal		\$5,800	\$6,814	\$4,650	\$0	\$4,650	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of	03	\$250	\$346	\$500	\$0	\$500	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$250	\$346	\$500	\$0	\$500	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	03	\$800	\$0	\$500	\$0	\$500	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$800	\$0	\$500	\$0	\$500	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$3,000	\$3,000	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$3,000	\$3,000	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations			\$402,418	\$376,696	\$472,832	\$0	\$472,832	\$0



Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$131,116	\$131,116	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$39,500	\$39,500	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	06	\$0	\$0	\$7,500	\$0	\$7,500	\$0
4909	Improvements Other than Buildings	21	\$0	\$0	\$1,000	\$0	\$1,000	\$0
4909	Improvements Other than Buildings	22	\$0	\$0	\$2,000	\$0	\$2,000	\$0
4915	To Capital Reserve Fund	07	\$0	\$0	\$25,000	\$0	\$25,000	\$0
4915	To Capital Reserve Fund	08	\$0	\$0	\$30,000	\$0	\$30,000	\$0
4915	To Capital Reserve Fund	09	\$0	\$0	\$15,000	\$0	\$15,000	\$0
4915	To Capital Reserve Fund	10	\$0	\$0	\$13,000	\$0	\$13,000	\$0
4915	To Capital Reserve Fund	11	\$0	\$0	\$20,000	\$0	\$20,000	\$0
4915	To Capital Reserve Fund	12	\$0	\$0	\$500	\$0	\$500	\$0
4915	To Capital Reserve Fund	13	\$0	\$0	\$2,000	\$0	\$2,000	\$0
4915	To Capital Reserve Fund	14	\$0	\$0	\$1,200	\$0	\$1,200	\$0
4915	To Capital Reserve Fund	15	\$0	\$0	\$500	\$0	\$500	\$0
4916	To Expendable Trusts/Fiduciary Funds	16	\$0	\$0	\$1,000	\$0	\$1,000	\$0
4916	To Expendable Trusts/Fiduciary Funds	17	\$0	\$0	\$3,000	\$0	\$3,000	\$0



New Hampshire
Department of
Revenue Administration

2018
MS-737

Special Warrant Articles

4916	To Expendable Trusts/Fiduciary Funds	18	\$0	\$3,000	\$0	\$3,000	\$0
<i>Purpose: General/Building Maintenance ETF</i>							
4916	To Expendable Trusts/Fiduciary Funds	19	\$0	\$10,000	\$0	\$10,000	\$0
<i>Purpose: Vehicle Maintenance ETF</i>							
4916	To Expendable Trusts/Fiduciary Funds	20	\$0	\$1,000	\$0	\$1,000	\$0
<i>Purpose: Police services ETF</i>							
<i>Purpose: Household Hazardous Waste ETF</i>							
Total Proposed Special Articles			\$170,616	\$170,161	\$0	\$135,700	\$0



New Hampshire
Department of
Revenue Administration

2018
MS-737

Revenues		Actual Revenues Prior Year	Selection's Estimated Revenues	Budget Committee's Estimated Revenues
Account	Source	Article		
Taxes				
3120	Land Use Change Tax - General Fund		\$0	\$0
3180	Resident Tax		\$0	\$0
3185	Yield Tax	03	\$45,779	\$5,000
3186	Payment in Lieu of Taxes		\$45,733	\$0
3187	Excavation Tax	03	\$34	\$30
3189	Other Taxes		\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$3,850	\$3,500
9991	Inventory Penalties		\$0	\$0
	Taxes Subtotal		\$95,396	\$8,530
Licenses, Permits, and Fees				
3210	Business Licenses and Permits	03	\$165	\$150
3220	Motor Vehicle Permit Fees	03	\$77,908	\$75,000
3230	Building Permits	03	\$1,171	\$600
3290	Other Licenses, Permits, and Fees	03	\$690	\$700
3311-	From Federal Government	03	\$0	\$43,000
3319				
	Licenses, Permits, and Fees Subtotal		\$79,934	\$119,450
State Sources				
3351	Shared Revenues		\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$19,176	\$18,000
3353	Highway Block Grant	03	\$12,974	\$12,000
3354	Water Pollution Grant		\$0	\$0
3355	Housing and Community Development		\$0	\$0
3356	State and Federal Forest Land		\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0
3359	Other (Including Railroad Tax)	03	\$3,779	\$3,500
3379	From Other Governments		\$0	\$0
	State Sources Subtotal		\$35,929	\$33,500



Revenues

Charges for Services

3401-	Income from Departments	03	\$7,562	\$7,000	\$7,000
3406	Other Charges	03	\$2,930	\$1,000	\$1,000
Charges for Services Subtotal			\$10,492	\$8,000	\$8,000

Miscellaneous Revenues

3501	Sale of Municipal Property		\$10	\$0	\$0
3502	Interest on Investments	03	\$1,647	\$1,000	\$1,000
3503-	Other	03	\$1,740	\$2,000	\$2,000
3509					
Miscellaneous Revenues Subtotal			\$3,397	\$3,000	\$3,000

Interfund Operating Transfers In

3912	From Special Revenue Funds	06	\$0	\$7,500	\$7,500
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	03	\$1,000	\$42,000	\$42,000
3916	From Trust and Fiduciary Funds	03	\$140	\$100	\$100
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$1,140	\$49,600	\$49,600

Other Financing Sources

3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	14	\$2,600	\$1,200	\$1,200
9999	Fund Balance to Reduce Taxes	03	\$20,000	\$20,000	\$20,000
Other Financing Sources Subtotal			\$22,600	\$21,200	\$21,200
Total Estimated Revenues and Credits			\$248,888	\$243,280	\$243,280



New Hampshire
Department of
Revenue Administration

2018

MS-737

Budget Summary

Item	Selectmen's Budget Committee's	
	Ensuing FY (Recommended)	Ensuing FY (Recommended)
Operating Budget Appropriations	\$399,418	\$472,832
Special Warrant Articles	\$173,616	\$135,700
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$573,034	\$608,532
Less Amount of Estimated Revenues & Credits	\$185,680	\$243,280
Estimated Amount of Taxes to be Raised	\$387,354	\$365,252



Supplemental Schedule	
1. Total Recommended by Budget Committee	\$608,532
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$608,532
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$60,853
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting:	
\$669,385	
<i>(Line 1 + Line 8 + Line 11 + Line 12)</i>	

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REPORTS OF OFFICERS AND COMMITTEES



SELECTPERSONS REPORT

The Board of Selectpersons had a very busy and productive year.

The year began with the challenge of putting together a budget that both met the needs of the town and didn't send the tax rate soaring. This was done successfully and the tax rate showed only a small increase of \$0.08/thousand at \$15.66.

The town's ambulance coverage continues to be handled by the Town of Gorham. Their 2018 Ambulance costs show a small decrease, due to fewer ambulance calls.

The Board continued their contract with the NH State Police. Patrols are randomly scheduled based on officer availability. The total spent on 2017 patrols was \$13,820. Both the Board and the State Police agree that this liaison is working out well and a summary of police activity is included in this year's report.

Under Chief Randy Davis' leadership, the Fire Department continues to grow and the department has been able to maintain a steady contingent of 20 trained firefighters. Their building has undergone a renovation which includes a new office, meeting room, small kitchen and restrooms. As this project is not yet complete, the Board is requesting \$25,000 be added to the Town Building and Renovation Capital Reserve Fund.

After settling with Fair Point in 2016, the PSNH/Eversource case still sits before the Board of Tax and Land Appeals and has yet to be settled.

In October, the residents of Pea Brook Road requested that the Board accept it as a town road.

Several meetings and public hearings have been held on the matter. The Board has decided that this decision is best left up to the voters of the Town and will appear as an article on the Town Meeting Warrant.

October also brought quite a storm that caused serious flooding and power outages. For a brief time the Town was isolated from both Maine and Gorham. The NH Department of Transportation should be commended for their swift actions which resulted in the reopening of Route 2 by early evening on the day of the storm. The Board would also like to thank Emergency Management Director, Stan Judge, Road Agent, Ken Simonoko, Sean Reardon and the entire Fire Department for their long hours of service during and after the storm.

The 2018 budget has been a great challenge with the addition of two new town employees. Sean Reardon will be moving from a part-time position to a full-time position with Kenny in the Public Works Department. Noelle Meer has joined Jo as a part-time employee in the town office. The Board will be drawing funds from the New Employee Expendable Trust which will offset \$40,000 of the costs of these additions.

Overall, the Board expects an increase in the tax rate but has made very well-thought-out cuts in the capital reserve funds and expendable trusts to minimize the impact on taxes.

The Board would like to sincerely thank everyone who works to make Shelburne a special and affordable place to live.

Selectpersons – Stanley Judge, Lucy Evans, Heidi Behling

TOWN CLERK REPORT

Town Clerk Office Hours: Monday - 4 PM-6 PM
Tuesdays - 3 PM-6:30 PM
Fridays - 10 AM-2 PM

Vehicle Registrations:

Must be renewed during the month of your birth, unless it is a leased vehicle. If leased, vehicle renewal month is determined by the first letter of the leasing company.

Dog Licenses:

Due no later than April 30th.

Puppy 3-7 months old - \$6:50.

Dog Over 7 months - spayed/neutered: \$6.50.

Dog Over 7 months - not spayed/not neutered: \$9.00

Owners 65 or over may register 1 dog for: \$2.00; other dogs at regular price.

A current rabies certificate is required to register a dog.

A fine will be charged if not licensed by June 1st.

- RSA 466:13

Voter Registration:

New VOTERS may register with the Supervisors of the Checklist, the Town Clerk or the Deputy Town Clerk.

Proof of age, residency, citizenship and a photo I.D. are required.

Vital Statistics for 2017:

Resident Births: None

Resident Marriages: None

Resident Deaths: Elizabeth Davis, Liz Margaret
Desmond, Danny Sun.

I didn't realize the "Town Clerk" had to get permission from the State of NH to become a Municipal Agent. I will find out this year and if we can become agents, I will put it in my budget for 2019. My deputy and I will be required to have several days of training. Hopefully it will be in our near future. Thank you all for your continued patience.

Debbie Hayes, Town Clerk

PUBLIC WORKS REPORT

2017 was another busy year for the Public Works Department.

It was a very icy year and 2018 seems to be starting the same way. There is sand available at the Transfer Station for town residents. There is a two (2) bucket - per week - per household limit. Salt and Clearlane are to be used exclusively by the Road Agents in order to protect private well water, and therefore should not be removed from the Station.

Some of our bigger projects this year were some paving on Village Road in front of the Town Hall and replacing the Town Hall roof. In the coming year, we intend on working on the culvert near the fire pond by Philbrook Farm. This also includes replacing the guard rails, raising the road and repaving the area. All of this will be funded with from the additional Block Grant and will not affect the tax rate.

In October, we revised our Winter Weather policies. The policies appear in the *Informational Material* section at the rear of this publication. Please take a moment to review them.

We picked up a fair amount of trash and discarded items on several of our Class VI roads. Please **DO NOT DUMP** any items on any of our town roads and help keep our town clean.

In closing, we also remind you that it's important that you watch for the plow. State and Town law states that **TOWN VEHICLES HAVE THE RIGHT OF WAY**; so slow down, give way and be safe.

Ken Simonoko, Road Agent

Shelburne Waste District

The operation of the transfer station continues to go smoothly. However, in order to prevent future issues and continue the smooth operation, we are asking in warrant article #6 that you approve the purchase of two dumpsters. In the past we have had dumpsters (containers) from Chapman Container, one of the local waste transport companies. This has worked extremely well in the past, but it has now been suggested that we buy our own since the above company, has recently not always been able to transport the containers when needed. If we own the dumpsters, we will be able to hire any transport company to move them as necessary. This will give us much needed flexibility. The funds to cover this purchase will come from the Landfill Fees Account.

Pay-as-you-Throw bags are still available at both the Town office and the transfer station, and the cost is still \$7.50 for a roll of 5 bags. The sale of collected recyclables brought in \$279.20 this year. The town received \$1,198.50 for landfill fees, and \$7,561.50 from the sale of green bags. The income from sale of bags offset 19.6 % of the solid waste budget for the year. In addition we have put \$1,477.70 into the landfill equipment account against future purchases.

The transfer station charges for items which are not recyclable and/or not in green bags. For example, demolition debris will be charged at the amount estimated for their disposal. For large jobs, such as re-shingling a house, it is suggested that one hire a dumpster which can take the material directly to the landfill, thus avoiding the need for double handling.

The Household Hazardous Waste collection day is scheduled for June 30th from 8:00 AM to 1:00 PM at the AVRRDD transfer station in Berlin. Please look for information at the transfer station in May. Please note that all costs for taking hazardous waste to the collection come from state grants and from the Household Hazardous Waste

Expendable Trust Fund. There is no individual cost on the day of collection for Shelburne residents.

We wish to thank all who help to make our way of operating go smoothly, and to help reduce the waste. Please join us for coffee and donuts.

The Transfer Station Crew



FIRE DEPARTMENT

2017 was a great year for our department. The renovation project is really coming along. We are hoping to have it all done by the end of the summer of 2018 and hold an open house for the town to come see it's completion.

This year brought the town a newer fire truck, which I picked up from Salem N.H. There are currently 20 fire fighters on the department now and they are fully trained and ready for any call that might come in.

In October, our firefighters were out for over 18 hours on the day with the heavy rain and winds. They never complained, completed the job, and most importantly, no one got hurt.

We hold our meetings the 2nd and 4th Tuesday of each month and do most of our training during these meetings. This upcoming year, we have a few Saturday training days planned as well.

I would like to thank Jo and the selectpersons for the support they have given the fire department.

I would also like to take this opportunity to remind you, our town residents, that you should have a fire extinguisher in your home. Please check your smoke detectors at least twice a year. These two small actions could make all the difference before we get there.

CALLS IN 2017

2 Forest Fires in Gorham
9 Accidents
1 Forest Fire in Shelburne
2 Traffic calls to Gilead
1 Rescue with the boat in town
3 Power lines down

Chief Randy Davis

STATE POLICE REPORT

I would like to take this opportunity to provide a report to the residents of Shelburne regarding the calls for service that the State Police have responded to in your community during the last year. This will hopefully provide you with a good baseline and understanding of the present law enforcement needs that currently exist within the community, as well as serving as a guide to determine what level of law enforcement resources the community desires, based upon the current trends and expectations of the residents as they look forward to the future.

Currently, the State Police respond to calls as requested as part of our regular patrol duties, as well as providing troopers to conduct law enforcement patrols specifically dedicated to your community as requested by the town.

During 2017, the State Police responded to and investigated the following calls for service in the town of Shelburne:

ASSIST MOTORIST	5
ABANDONED VEHICLE	3
MOTOR VEHICLE ACCIDENT	15
AMBULANCE NEEDED	2
ROAD OBSTRUCTION	9
SUSPICIOUS PERSON	3
STOLEN VEHICLE	1
FLOODING	1
BURGLAR ALARM	3
ASSAULT PAST TENSE	1
DRUG CASE	1
THEFT	11
DOMESTIC IN PROGRESS	1
DOMESTIC PAST TENSE	1
SHOTS FIRED	4
MISSING PERSON	1
FISH + GAME	3
911 HANG-UP	2
ANIMAL COMPLAINT	2

DEPARTMENT ASSIST	1
CIVIL STANDBY	2
CIVIL REQUEST	8
COMPUTER CRIMES	1
CRIMINAL MISCHIEF	3
REQUEST FOR D.O.T.	1
STATE POLICE CRUISER ACCIDENT/DAMAGE	1
DAM FAILURE/PROBLEM	1
FOUND PROPERTY	2
HAZARDOUS OPERATOR	6
INSPECTION	1
NOISE COMPLAINT	1
PEDESTRIAN	2
REQUEST FOR SERVICE	4
SECURITY CHECK	10
SPOTS REQUEST	3
TRAFFIC STOP (BETWEEN 12am and 6am)	8
SUICIDAL SUBJECT	1
CRIMINAL THREATENING	3
VIN VERIFICATION	2
VEHICLE OFF THE ROAD	1
WELFARE CHECK	5
GRAND TOTAL:	136

In addition to the above calls for service, troopers conducted motor vehicle enforcement resulting in 92 summonses and 138 warnings issued for a total of 230 motor vehicle violations detected and addressed.

In closing, it has been our pleasure to serve the residents of Shelburne during the past year and we look forward to assisting you with your law enforcement requests in 2018.

Respectfully,



Staff Sergeant Victor G. Muzzey
Assistant Troop Commander
Troop F

EMERGENCY MANAGEMENT

The year 2017 saw very active weather events occurring in the country with a serious weather event affecting the town on October 30th and 31st, 2017.

The ground was already quite saturated prior to Oct. 30. Very heavy rain fell that evening and into the following day. The result, as we all saw, was extensive road closures including: Rt. 2 at Pea Brook, Rt. 2 by Reflection Pond, North Road by the Powerhouse Dam, several other spots on North Road, Meadow Road and Village Road.

Though there were flooded areas (as shown on the accompanying map) no lasting damage occurred on town property or roads. However, substantial damages were sustained on Rt. 2, North Road and Meadow Road, which are state roads.

The town's location relative to the northern White Mountains, with their heavy rainfalls and steep flashing rivers and brooks, has seen this type of weather event many times before. However, they do seem to be occurring more frequently and more severely. Peabody River at Gorham was flowing at 30,000 CFS while the Androscoggin River at Cascade was flowing in the order of 9,000 CFS.

In the past 32 years, there have been nine major flood events, of which six were serious enough to cause a Presidential Disaster Declaration. Three have been declared as a result of events in the last ten years: April 2007, September 2011 and October 2017.

The accompanying map shows those sections of various roads that were flooded and indicates those areas where dwellings were isolated for a period of time. Most residents are aware of these affected areas;

however, with these events appearing to be more common and more severe, we are taking this opportunity to encourage all citizens to take planning for an emergency very seriously. The Red Cross has sound recommendations for emergency kits which can be read at *www.redcross.org*.

Luckily, the flooding events, to date, have not been long lasting. Ice, wind and snow storms, with their possible effects on travel and power needs, should also be considered. The town has a mitigation plan that also mentions man-made risks.

There are some weeks of winter events to go and at the time of this writing there is considerable ice in the rivers and brooks. There is potential for winter ice jam issues and spring floods. Most winters go out with no serious problems, but it's best to be prepared.

Finally, for your information, we are building an inventory of booklets, pamphlets, etc. related to disaster preparedness, personal security, road corridor studies, flood insurance questions/answers, and more in the Shelburne Library.

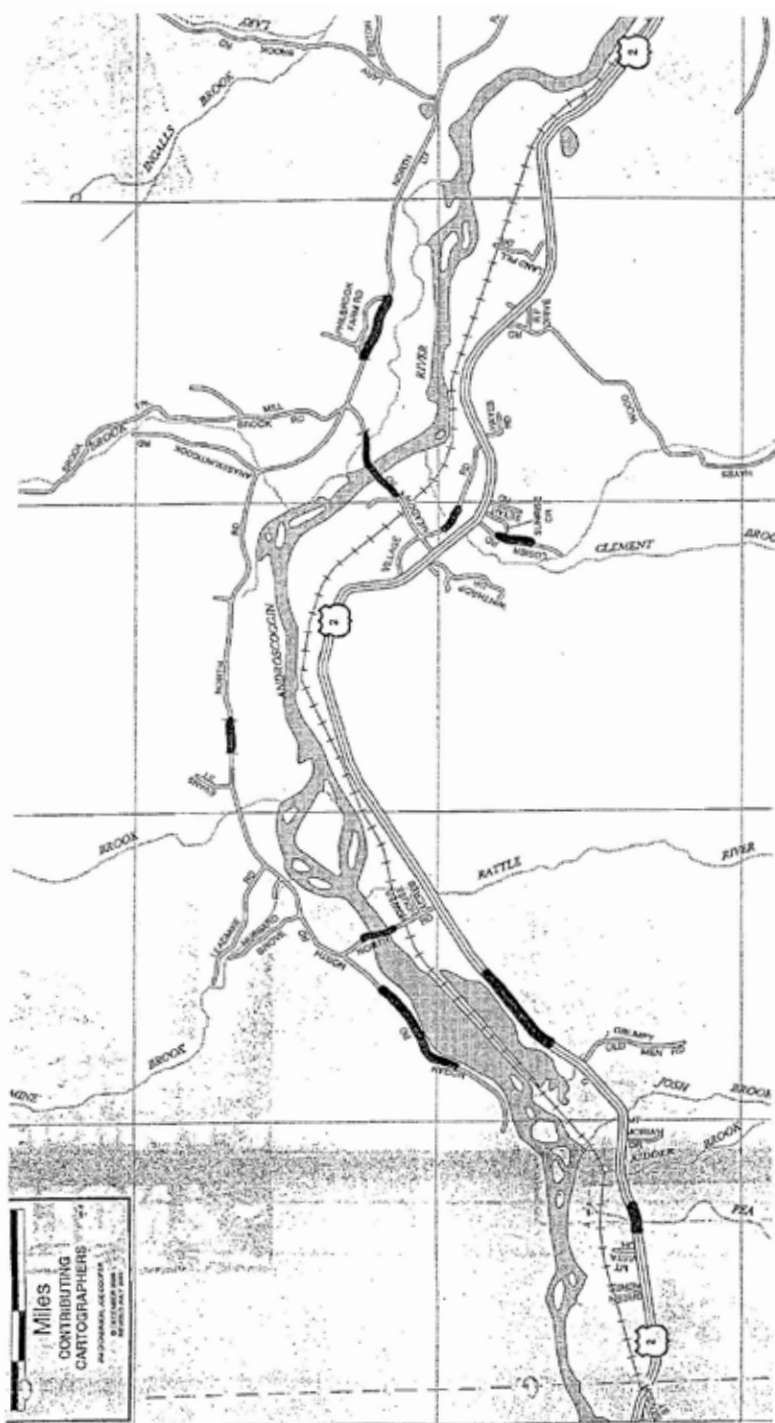
Stanley Judge – Director

FAST SQUAD

The FAST Squad is actively seeking new members! Pat Galligan is currently the Director and sole member of the FAST Squad. A position on this squad requires training as a First Responder, at a minimum. The squad members respond to calls in Shelburne and provide basic medical care until an ambulance can arrive. Each member is provided with a Town radio to monitor during their spare time. There are no specific shifts and/or meetings that must be attended. Anyone who is interested should contact the Town Office.

AREAS OF SHELBURNE THAT FLOODED

October 2017



BUILDING INSPECTOR

In 2017, 10 building permits for various projects were issued:

Sheds	3
New House	2
Deck	3
Solar Panels	1
Garage	1

If anyone is planning any kind of building project, including purchasing a pre-built structure, they should contact the building inspector to obtain a permit. There are quite a few state laws around both building and demolishing structures that must be complied with and the building inspector has the necessary paper work to comply with these laws. In particular the NH Energy Code was revised as April 1, 2010; many more projects now require approval under that code. Please check with the Building Inspector when replacing doors, windows or re-roofing.

If anyone has questions about whether or not a project requires a building or demolition permit, please call the building inspector **before** the project is started **as an “after the fact” permits will cost more.**

Rav Bennett, Building Inspector



PLANNING BOARD

During 2017, the Planning Board continued to focus on updating its procedures, including the completion of the Master Plan, proposing new zoning ordinances for adoption at the 2017 Town Meeting, and starting a review of the Town Site Plan Review regulations. The Board did see a slight increase in land development activity in 2017, with several inquiries around subdivision and commercial development of campsites.

The only application processed by the Board was for a re-subdivision of land in the Hamel subdivision. The aim of this application was to create a right of way for Pea Brook Road such that, it could be deeded to the Town should the request to accept the road be approved by the governing or legislative body. The Board granted a conditional approval for this in December, contingent on the Town's acceptance of the road within one year.

The application referenced above is causing the Planning Board to decide whether the current policy of allowing private roads in subdivisions should continue. A review of past subdivisions with private roads shows that most have subsequently been accepted as Town roads. In the future, the Board is considering that private roads no longer be accepted by the Town.

In 2018, the Board plans to finish updating the site plan regulations and will continue discussing the issue of roads in new subdivisions.

The Planning Board

LIBRARY

We are a small and seldom used corner of the Town Office Complex here in our little town.

We are open two days a week with published hours on Mondays and Thursdays. What the town may not be aware of is that we are always open if the building is open.

We have made strides this past year to liquidate older books that have been on the shelves for over 10 years. We have organized and are still in the process of setting up the library for the public rather than the standard categories that you find at larger libraries.

We want the town to know that we have a conference table, two very effective computers linked to a printer, fax and copier, a Keurig Coffee Maker (bring your own coffee) and a laminator.

We encourage the town to avail this service for any meeting they might like to offer. This is your public library. Please feel to use it, relax in it, listen to Pandora Radio, surf the web, or maybe read one of the latest magazines or books we are ordering for your enjoyment.

We are solvent, but our liability is the lack of use of a really nice corner of the building.

Robert Pinkham, Connie Landry, David Hamel – Library Trustees

LIBRARY FINANCIAL REPORT

CHECKING ACCOUNT

Balance – 01/01/17 \$188.27

Revenues

Town of Shelburne – 2017 Appropriation \$250.00

Expenditures & Transfers

2/28	Consumer Reports – subscription	\$ 20.00
3/31	McAfee & coffee	39.99
7/31	Gorham Public Library - books	70.00
10/16	Gorham Public Library – books	20.00
10/31	David Hamel – reimb. supplies	67.45
11/30	Amazon - supplies	<u>49.95</u>
		\$267.39

Balance as of 12/31/17 \$ 170.88

SAVINGS ACCOUNT

Balance – 01/01/17 \$2,849.31

Revenues

Interest \$1.42

Expenditures

\$0.00

Balance as of 12/31/17 \$2,850.73

LIBRARY TRUST FUND

Balance – 12/31/17 \$2,633.79

LIBRARY TECHNOLOGY EXPEDABLE TRUST FUND

Balance – 12/31/17 \$913.71

PARK COMMISSION

A brand new swing set was installed this past summer and is now a great focal point of our park.

Other big projects this year included moving Granny Starbird's bench from the front of Town Hall to the park.

The commission would like to thank Beverly Pinkham for continuing to plant and tend the flowers in the planter under the park sign.

In this coming year, the Commission will be assessing the pavilion to see what other maintenance and repairs need to be done and, later this summer, the Chester Hayes Memorial stone monument will be moved to the Village Road side of the park.

Marc Van Sant, Beverly Pinkham, Debbie Hayes, Robert Cone, Ken Simonoko – Park Commission members



CEMETERY COMMITTEE

There were two cemetery lots sold in 2017. The money from this sale is proposed to be voted into the Cemetery Maintenance Capital Reserve Fund at town meeting.

There was one cremation burial and one casket burial in Shelburne cemeteries in 2017. This coming year, there are plans to spend more time addressing fencing and headstone repairs as well as the reinstallation of the Hazelton Arch at the back of the cemetery.

Prices for cemetery lots remain at \$800 for a four grave lot, \$600 for a two grave lot, and \$400 for a single grave lot. The cost of burial is \$600 for a coffin and \$50.00 for a cremation urn. When a burial needs to be scheduled, please contact Ken Simonoko at 723-0865. Please remember that winter burials are not allowed. To purchase a lot in any of the cemeteries, please contact Jo at the Town Office or Ken at the number above.

Bill Healy, Ann Leger, Dan Levin - Cemetery Trustees

MEMORIAL FOREST

A new flag pole, new flags and a solar light were added to the memorial this year.

Paula Simonoko planted flowers at the war memorial again this summer. The colorful flowers continue to draw everyone's eyes as they drive by.

A very large felled pine tree was removed and there are future plans to clear more trees around the area in order to make it more accessible as well as removing the unused fire hydrant, removing some stumps and replacing the picnic table.

Memorial Forest Committee

CONSERVATION COMMISSION

The primary goal of the conservation commission is to identify and conserve the following items through the wise use of natural resources: wetlands, forests and rivers, open spaces, watershed areas, unique areas, conservation easements, flood zones and fisheries & wildlife habitats. The commission interacts with the town through the selectman and may be requested to have input into land use decisions by the town planning board or other public agencies such as the zoning board, fire department, or road agent. The commission has no regulatory or enforcement powers but does have a role in providing input into the permitting processes required through the N.H. Department of Environmental Services.

The commission has had an active year meeting monthly except for a short hiatus through the summer. The commission has been looking at a number of initiatives including protection of scenic views, concerns with future use of the river and protection of the river corridor, flood plain issues, suggestions for possible land use regulation changes, and the investigation of an opportunity for creating a town forest. Relative to this last item, the commission and the town have become cooperators in a grant administered by the Trust for Public Lands to do a preliminary study of possible town forest potential in communities within the Androscoggin Valley.

The commission is also planning to have a public input event, much as we did several years ago, to allow citizens to express their opinions as to issues the commission should be pursuing, conservation issues that need to be addressed, and environmental areas of importance that people feel need some level of protection or recognition. Further information will be forthcoming.

The commission meets monthly at times that are posted at the town office. We would like to take this opportunity to encourage individuals with an interest in conservation issues or anyone who wishes to present information to the commission to attend our meetings. You are also more than welcome to talk to any member of the commission individually with suggested meeting places

being Walmart, The Dump, or anywhere on a road as long as you have one of those stunning Shelburne vistas. The current membership of the commission includes Dave Carlisle, Larry Ely, Stan Judge, Mary Jo Landry, Debbie Ryan and Katie Stuart.

Shelburne Conservation Commission



HERITAGE COMMISSION

The Heritage Commission has had many accomplishments this past year:

- Our “Wildlife Habitat Garden”, including native wildflowers to attract butterflies and bees continues to be a work in progress. Thank you to the “Coos County Botanical Garden Club”, and Will O’Brien for the coordination of this project, as well as the ongoing work of our “nature trail”.
- Mary Jo Landry, Dick Lussier, and Heidi Wight took on the project of organizing, inventorying, and recording the contents of historic papers, maps, books, etc. for the Historic Peabody House.
- Always a big “thank you” to Dick and Pat Lussier for teaming up as our treasurers.
- Our heartfelt thanks for the many generous donations of personal time, and monetary from our many supporters, they are greatly appreciated, and needed for success.

The Heritage Commission members currently are: Dick Lussier, Roger Morrissette, Ken Simonoko, Mary Jo Landry, and Heidi Wight. We are very enthusiastic about working together as a team.

Mission Statement

The Heritage Commission is dedicated to the preservation and interpretation of the Historic Peabody House, and the history and heritage of the Town of Shelburne NH. The Heritage Commission seeks to accomplish its mission by preserving, interpreting, collecting, and researching historic material relating to the Historic Peabody House, and the Town of Shelburne; by providing educational services to diverse audiences of all ages and interests, through interactive events , tours,

programs , and outreach publications; while working closely, in cooperation with the community and the public, to promote an awareness of and interest in the Historic Peabody House’s history and heritage, also the history and heritage of the Town of Shelburne.

All those interested in volunteering their time and sharing ideas and new concepts, please contact us. We welcome all volunteers or “Friends of the Historic Peabody House”! Our mailing address is: Shelburne Heritage Commission, 74 Village Rd., Shelburne NH 03581. Volunteers are needed for many projects including creating displays, historic research, gardening (planning, and preparation), programs, maps, and docents. We also are welcoming volunteers experienced in, painting, restoration, carpentry, through group participation and/or adopting those types of projects, Facebook manager, etc.

Heritage Commission



SHELBURNE UNION CHURCH

The Shelburne Union Church is a non-denominational church located in the center of Shelburne Village. Customarily the church is opened to the public for services through the months of July and August and for the occasional wedding or funeral service. Church Services begin at 7:00pm on Sunday evenings and last approximately one hour. A schedule of officiates is published in the Berlin Daily Sun and posted at the Town Hall and Landfill.

This year a single worship service was held at the church. Our hope is to schedule more in the coming year. Church services were not scheduled due to lack of interest.

The future of the church is in the hands of the residents of Shelburne. The church is in need of improvements including: a new roof, interior and exterior paint, and a wheelchair ramp, to name a few. These improvements are awaiting funding and manpower! Anyone interested in helping with these needs or organizing an event to help raise funds for maintenance of the church, please contact Kimberly Landry at 466-5353.

Thank you to those who volunteered their time, services and baked goods toward this year's fundraiser bake sale! It has continued to be a great success due to organizers and the support of the community.

To those who continually donate in the honor of loved ones or simply for the sake of seeing this landmark survive, your annual support is greatly appreciated.

The Shelburne Union Church Committee



SHELburnE TRAILS CLUB

The Shelburne Trails Club (STC) has been working since 2010 to reopen “lost trails” and improve and maintain a system of local hiking trails and is registered as a New Hampshire Non-Profit Social/Recreational club. If you would like to be a part of the club, contact Larry Ely, Secretary at 603-723-5822, or email us at shelburnetrails@gmail.com.



The Club Accomplishments for 2017:

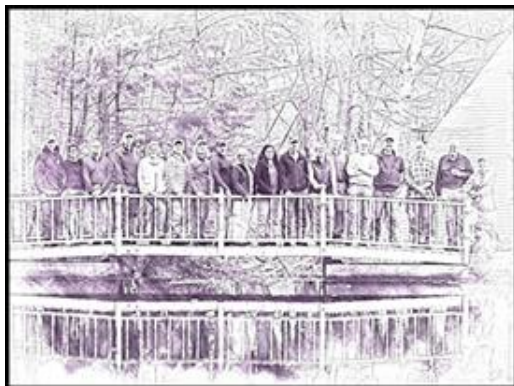
- The Club held a “Speakers Series” event at town hall in April with a presentation by local resident Sally Manikian on the History of Women Musers and her own experiences racing with her team of sled dogs. A pair of her dogs were present to help demonstrate harnesses, the sled, and other mushing equipment. The Club and the Mahoosuc Land Trust jointly offered another event at Town Hall in May featuring the Portland Press Herald Outdoor Writer Carey Kish’s presentation on his Hiking of the Appalachian Trail in 1977 and again in 2015. He offered a fascinating look at changes in the trail experience some 38 years after his first thru-hike. A final “Speakers Series” event was offered at the Club’s Annual Meeting in October with authors Natalie Beittel and Kyle Peckham highlighting the history of the AMC Pro Trail Crews.
- Volunteer group trail maintenance days were held in July and October with multiple volunteers working on STC maintained trails. The July volunteer day was followed by a BBQ at First Mountain House and the Rattle River Lodge & Hostel hosted a chili & soup luncheon and tour of their hiker lodge after the Fall volunteer

work day. Many board members, officers, and volunteers also spent many hours working on the trails in groups and individually at their convenience over the season.

- The trail to Judson Pond, restored and re-blazed in 2016, was again impacted by new logging along the trail and will require work in the coming Spring. A loop extension from the end of the White Trail at Crow Mountain's north summit was flagged and cut to the south summit and back again to the original White Trail. The new extension loop is to be blazed in early 2018 and 2-3 view openings enhanced.
- The STC Facebook page has over 200 followers and serves as the club's social media site, along with the club's E-mail list. The Facebook page can be accessed directly at: www.facebook.com/ShelburneTrailsClub.
- Sales of the club's Shelburne Trails Map continued to be strong, with copies available at Town Hall and the transfer station as well as at local shops and online.
- STC volunteers installed a culvert on the Scudder Trail and a log bridge over the Austin Brook where the Austin Brook Trail joins the log road for part of its route. The club also purchased a Bear Cat brush mower to more efficiently clear brush from the old log road trails.
- STC's Annual Meeting was held in October. The annual meeting included the election of Dick Lussier to the Board of Directors to replace Bob Pinkham whose second three-year term had expired. Bob will remain as the club's Trail's Sign Master. The club's original By-Laws were amended to make minor corrections. Club officers for 2018 will be President Dick Lussier, Vice President Michel Prange, Treasurer Pat Lussier, and Secretary

Larry Ely. Board of Directors for 2018 are Dick Lussier, Dave Landry, Nancy Eaton, Katie Stuart, and Sue Lowe.

- A severe rain and windstorm over Halloween caused extensive blowdowns and some erosion on trails which had just been cleared on the previous Fall Volunteer Trails Day. As a result, some trails will require early Spring clean-up work in 2018.
- We continue to thank the many private Shelburne landowners without whose cooperation many of our hiking trails would not be possible. Thanks also to the many volunteers who help maintain the trails and to the Town of Shelburne and Jo Carpenter for their support and for allowing use of Town Hall for meetings and events.



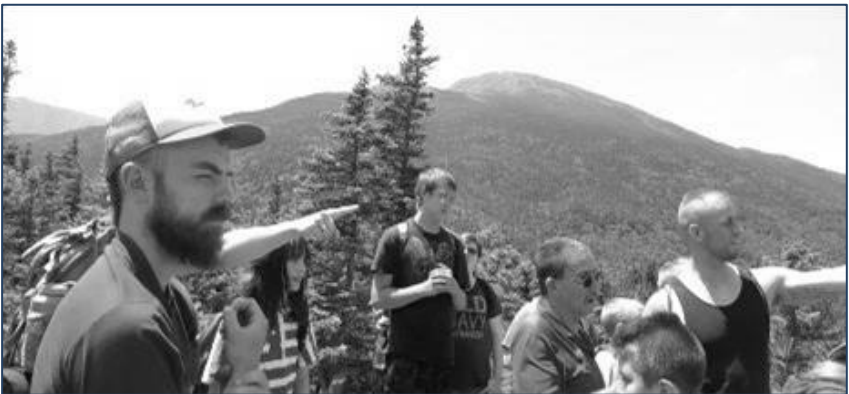


The Family Resource Center has worked to build healthier families and stronger communities for twenty years. FRC delivers quality evidence-based programs for family success prenatally through early childhood with home visitation and referrals. Project Youth provides afterschool and summer learning programs keeping students safe, enriching their education and supporting local working families. Veteran's and Tax Assistance programs are also available.

FRC's 2017 accomplishments & highlights:

- Awarded national certification as a Healthy Families America evidence-based home visiting agency in New Hampshire
- Offering Toddler Time weekly at FRC with healthy activities to build parenting capacity and provide peer support at no cost to parents
- Showcasing student events such as the Gorham Veteran's Day Dinner, the 8th annual student Art Show, and local service projects where kids volunteer in their local communities
- Increasing outcomes for Afterschool students with 8 out of 10 students improving homework completion and showing grade level progress
- Promoting health & nutrition education, with students gardening, hiking, cooking and participating weekly in the local Farmer's Markets.
- Hosting UNH Teachers in Residency to build community resources
- Middle School afterschool program collaboration with Gorham Recreation, building student participation in a new community setting

The Board of Directors & staff wish to convey their thanks for past and continuing support. It is a privilege to serve the region and create positive outcomes for North Country youth and families.



The Gorham Community Learning Center

The Gorham Community Learning Center is dedicated to caring for and educating our students in a safe, comforting environment. A robust, play based preschool is essential for educational success in young children as well as optimal social and emotional development. In addition, we use research-based curriculum to ensure that our children are receiving age appropriate and stimulating learning opportunities. We work hard to maintain high educational standards and work with local educators to aide in preparing our students for elementary school by coordinating curriculum and programming. We serve children from ages 18 months to 12 years old from Gorham, Randolph, Shelburne, Berlin and Milan.

Highlights from 2017:

- The GCLC was able to purchase a 2016 Ford Transit with the help of AutoNorth Pre-Owned Superstore. We were able to receive numerous grants and donations from organizations and individuals that support the GCLC to help with this purchase. We would like to thank everyone again that helped support us with this large, but important purchase. We are now able to better serve our community and provide the children with the learning opportunities they need and deserve.
- We sadly said our goodbyes to Melinda Carlson, Chris Levesque, Amanda Pike and Kari Lejeune as they take on new adventures in their lives. We have welcomed Mariah Middleton (Toddler Coordinator), Staci Frost (School Age Coordinator) and Carrie Majors (Assistant Teacher) as new members of our team. They are an excellent addition to the GCLC and we look forward to developing and progressing together as a team.
- Three staff members were able to attend a two-day, Coos Connections Summit. This was set-up by the Coos Coalition for Young Children and Families and provided childcare centers and school districts the opportunity to set-up collaboration efforts for educating our young

children. We worked very closely with SAU 20 to strengthen our relationship and create new ways to better prepare our students to transition to Kindergarten.

- We continue to maintain our National Association for the Education of Young Children (NAEYC) Accreditation as one of the few childcare centers in the State of New Hampshire to hold these quality standards. There are 902 licensed childcare centers in New Hampshire and only 54 are NAEYC Accredited.



As the Regional Planning Commission serving 51 municipalities and 25 Unincorporated Places of Northern New Hampshire, North Country Council continues to move forward as a proactive resource for our communities, partners and the region, providing professional economic development, community, regional, transportation and solid waste planning services to serve your needs. Here are some of the highlights from the past year:

- Continue to play a key role in the administration and compliance of federal regulations for funding received for infrastructure improvements at the former Wausau paper mill site in Groveton.
- Completed a pedestrian and bicycle improvement plan for the Town of Littleton.
- Assisted the Town of Plymouth with updating their Master Plan.
- Assisted Mountain Lakes with updating their Master Plan.
- Provided grant writing and technical assistance to assist communities, highlight of this work is the awarded \$500,000 CDBG to retain and create jobs at the Friendship House in Bethlehem.
- Administered and provided technical assistance to Northern Border Regional Commission (NBRC) grants within the region.
- Coordinated household hazardous waste collection events serving 26 towns in the region.
- Assisted NH Fish & Game, Trout Unlimited, and Plymouth State University with an inventory and assessment of stream crossings in the Ammonoosuc watershed. This was the first culvert assessment that gathered data for us by all three state agencies with an interest in road crossings, Department of Transportation, Environmental Services and Fish & Game.

- Administered funds that enabled Grafton County Senior Citizens Council, Transport Central, Tri-County Community Action Program and Advance Transit to reimburse volunteer drivers for 5,549 trips provided to the elderly or disabled.
- Completed over 200 traffic counts (183 for NHDOT and 26 locally-requested counts) throughout the region to provide consistent and reliable data for use when planning infrastructure improvements.
- Completed the Corridor Management Plan for the Mountain Road Scenic Byway and assisted with implementing recommendations in four Scenic Byways in the region. Inventoried pavement condition on local roads in three communities.
- Provided member municipalities with guidance on records storage, prime wetlands designation, private development on federal land, bonding, interpretation of local regulations, and to several communities with the process for cell tower review, master plan updates and capital improvement programing. Dues provided match funding to enable some additional hands-on assistance with updates to local land use regulations, zoning amendments, downtown revitalization, and MTAG and hazard mitigation grant applications.
- Facilitated bulk purchase by communities of the NH Planning and Land Use Regulations

All of us here at North Country Council look forward to serving your community. NCC is your organization. We are dedicated to both supporting our individual members and promoting our region's success. We look forward to working with you in the months ahead.

Jo Lacaillade, Board Chair

SENATOR JEFF WOODBURN

Dear Constituent,

It is an honor to serve as your State Senator representing District 1, which includes 58-rural, northern communities, encompassing 28 percent of the state's landmass. It is a region larger than two states and 17 foreign countries and containing fewer than twenty people per square mile.



The North Country, including the White Mountains region, has a uniquely different culture, landscape, economy and history than the rest of the state. It is my focus to ensure that State government understands this and doesn't forget us. Our needs, challenges and opportunities are different. At the top of my priority list is stabilizing our fragile economy while improving the quality of life for all our people. First and foremost, this means advocating for policies and projects that expand business and entrepreneurial opportunities that will raise stagnant wages, lift people out of poverty and instill hope and opportunity in those caught in the hold of the heroin epidemic.

We've made important, bipartisan investments that greatly benefited our region in previous legislative sessions, and I will fight any effort to repeal them. I support our continued efforts to expand access to health care, reduce the burden of uncompensated care at local hospitals, invest in local road and broadband infrastructure and build a budget that reflects the needs of rural areas. But we need to do more; New Hampshire is the wealthiest state in the country, but the North Country's medium income is higher than only two states.

The gap between the affluent and everyone else is growing. And the state continues to underfund important

programs that will create an economy that works for all people, especially those in rural, often-forgotten places. In the Senate, my goal has been to be practical and to work with everyone to get results for our region. But voting is only a part of my work, I have been accessible and available to my constituents, holding town hall meetings, office hours and tours for state leaders. I have tried, when possible and appropriate, to bend state government to meet the needs of rural people and rural communities. Over the course of my time in office, I have assisted thousands of individuals with issues large and small. I consider it a great compliment when someone feels comfortable enough to contact me directly and trusts that I will intercede on their behalf when they are in a time of need.

I love being the voice for the North Country and am constantly inspired by our people and places that make our beloved home so special.

Be in touch, if I can be of assistance to you or your community.

Regards,
Jeff Woodburn
North Country Senator

30 King Square, Whitefield NH 03598
Jeff.Woodburn@leg.state.nh.us
603.271.3207





DISTRICT ONE
EXECUTIVE COUNCILOR JOSEPH KENNEY

2018 will begin my fifth year serving as your District 1 Executive Councilor. I have had the opportunity to work with many great local, county and state officials, but most importantly with the citizens of District 1. I am once again grateful and honored for the opportunity to serve you.

I continue to work with the Governor, Executive Council and Legislature on the important issues impacting the State. The heroin, fentanyl and opioid crisis continues to hit the state hard and the Executive Council continues to support funding for prevention, treatment and recovery programs. The expansion of Friendship House in Bethlehem, the only residential drug-treatment facility in the North Country, will be dedicated in 2018. This will increase the number of beds from 18 to 32 for a 28-day stay for treatment.

Economic development will continue to be a top priority for my office in District 1 and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the redevelopment of the Balsams project in Dixville Notch and I am working with the new Lakeshore Redevelopment Planning Commission in the development of the old State property in Laconia. I will continue to work with the Town of Enfield on the transfer of State property at the Mascoma Beach area as well as the Town of Conway on its 2.8 mile Pathway Project and the Town of Laconia on its Colonial Theatre Project.

Presently, there are over a thousand volunteers who served on 163 boards and commissions in state government. In 2017, 7 new commissioners were nominated and confirmed. Of the 348 nominations and confirmations to boards and commissions, 68 of them were from District 1. The Council confirmed 5 Circuit Court Judges (2 from District 1), 1 part-time Circuit Court Judge and 1 Supreme Court Associate Judge. In 2017 there were \$1.34 billion in expenditures, \$5.7 billion in working capital and the Council passed 1776 contracts.

I join with the NH Congressional Delegation – Senator Jeanne Sheehan, Senator Maggie Hassan, Congresswoman Annie Kuster and Congresswoman Carol Shea-Porter in working with them on critical issues and projects to benefit the State of New Hampshire and the Region.

The Ten Year Transportation Improvement Plan, working with the Department of Transportation and the Regional Planning Commissions, was completed by the Legislature and signed by the Governor in June. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the state. Over \$16 million in federal funds was provided to NH for the Congestion, Mitigation, and Air Quality (CMAQ) program of which 16 grant applications were accepted and funded. Contact William Watson at NH DOT for any additional details at 271-3344.

The 2018 sessions of the NH House and Senate will address legislation that deals with the heroin, fentanyl and opioid crisis, sustainment of Medicaid expansion, business and workforce development, voting and drinking water safety. Again, I will be watchful of the legislation that impacts my district. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301, attention Eliot Gault Director of Appointments/Liaison or at (603) 271-8790. A complete list of all state boards and commissions is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm.

My office has available the following informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically email my weekly schedule and other items of note. If you would like to be included on this list, contact me at joseph.kenney@nh.gov. I also have an internship program for college students and other interested ages so please contact my office to discuss this opportunity anytime. My office number is 271-3632. Please stay in touch!

Serving You,
Joe



RULES, REGULATIONS AND INFORMATIONAL MATERIAL



DOG LICENSES

It's the Law

1. EVERY DOG, three months old or older, **MUST HAVE A LICENSE**. These are obtained from the Town Clerk. This must be done **EVERY YEAR BEFORE APRIL 30th**. Penalties will be imposed on any dog that is not registered as of June 1st.

2. EVERY DOG must have a certificate showing that it has been **VACCINATED FOR RABIES**. **This certificate must be presented at the time of registration.**

3. EVERY DOG must wear its license tag. (RSA 466:1)

4. License Fees: (RSA 466:4)

\$ 6.50 - all neutered dogs

\$ 6.50 - puppies (3 - 7 months)

\$ 9.00 - all unneutered male dogs

\$ 9.00 - all unspayed female dogs

\$ 2.00 - owners over 65 (one dog only)

Failure to comply will make you liable for a penalty of \$25.00 per dog. (RSA 466:13)

5. SHELBURNE HAS A LEASH LAW

No dog may be allowed to run at large unless it is accompanied by the owner or custodian. (RSA 466:30a)
(Voted November 4, 1980)

REMINDER: It is now **State law** to have **all cats** three months of age and over **vaccinated against rabies**.



SNOW REMOVAL ORDINANCE

passed 8/14/94

No person shall remove snow from his/her premises and deposit it on any street, highway or cul-de-sac.

Any person who violates this ordinance shall be fined not more than \$1,000 and not less than \$50 for each separate and distinct violation.

PARKING BAN

It was voted at the 1990 Town Meeting to mandate a parking ban within the boundaries of town roads' right of way during and 24 hours after a snow storm.

Vehicles in violation will be towed at owner's expense.

SPEED LIMITS IN SHELBURNE

The selectmen have set speed limits for the following town roads:

- East end of North Road - from intersection with Meadow Road to the Maine Line - 35 miles per hour.
- Village Road and all other town roads - 25 miles per hour.

ORDINANCE REGULATING USE OF ALCOHOL ON TOWN PROPERTY

Section 1: Consumption of Alcohol Restricted

Except as otherwise provided by this Ordinance, it shall be unlawful to drink or otherwise consume any alcoholic beverage or alcoholic liquor as defined in RSA: 175, in the Chester C. Hayes Memorial Park, any Town buildings or associated parking lots in the Town of Shelburne.

Section 2: Possession of Open Containers

Possession of open containers which contain alcoholic beverages or alcoholic liquor as defined in RSA: 175 in any public place shall be considered prima facie evidence of consumption.

Section 3: Penalty

Whoever shall fail to comply with the provisions of this ordinance shall be guilty of a violation and subject to a fine as specified in Criminal Code 651:2, not less than \$ 50.00 per violation.

Truck Travel Restricted Ordinance Adopted 9/15/2008

When signs are erected giving notice thereof, including any applicable vehicle weight limitations and/or restrictions upon any classification of vehicles recognized by the State and/or Federal Department of Transportation or Interstate Commerce Commission, streets or parts of streets shall be restricted to vehicles complying with such vehicular weight limitations and/or restrictions, provided, however, that if signs are erected restricting a street , or part thereof, with a sign stating merely “No Through Truck Traffic” or similar designation, without further elaboration, then such street or part of such street shall be restricted to vehicles that meet all of the following requirements: (1) a gross vehicle weight of 12,000 pounds or under; (2) no more than two (2) axles; (3) no more than six (6) tires; and (4) operates as a single unit. All trucks failing to comply with such limitations are expressly prohibited unless they have applied for and received a permit for an exemption from this ordinance. These restrictions shall not apply to vehicles making deliveries or pick ups to residences, businesses or properties on said streets, to Town owned vehicles or drivers traveling to their own residences on said street. Drivers traveling to their own residences shall not park said vehicle on any portion of the Town street or right of way.

This ordinance was applied to North Road from the intersection of Meadow Road by voted of the Board of Selectpersons on September 30, 2008.

WEIGHT LIMITS ON ALL TOWN ROADS

After holding a Public Hearing during the August 27, 1996 Selectmen's Meeting, the Board of Selectmen voted to set the following weight limits under the authority granted them by RSA 231:191 at their Selectmen's Meeting on September 5, 1996.

The weight limit on any town road within the Town of Shelburne shall be set at 60,000 lbs.

Per RSA 231:191 applications may be made to the Board of Selectmen to exceed this weight limit. The Board may grant permission in writing may impose reasonable conditions and may establish reasonable regulations for bonding and restoring the highway.

The roads to which this shall apply are as follows:

North Road (intersection of Meadow Road to Maine)

- Conner Road
- Hayes Road
- Hubbard Grove
- Landfill Drive
- Losier Road
- Mt. Moriah Drive
- Power House Acres
- R-F Drive
- Seyah Road
- Sunrise Drive
- Village Road
- Winthrop Drive

LANDFILL REGULATIONS

Hours: Saturdays - 6 AM to 12 PM – All Year
Wednesdays - June 20th - August 29th
3PM to 4:30 PM

Shelburne has adopted Pay-As-You-Throw. This means that garbage must be disposed of in special bags which may be purchased at the Transfer Station or the Town Office. The cost of a package of 5 bags is \$7.50.

Recycling is mandated by the Town of Shelburne. A list of recyclable materials is included below.

Any items containing mercury are collected separately. See Ken, Sean, or John for more information.

There are charges to dispose of many different items. These fees reflect the cost to the Town for disposal and are subject to change. People wanting to dispose of items that have a fee associated with their disposal should see the landfill attendant and pay him before disposing of the item. People disposing of items, not paid for, will be billed. The list of fees is included below.

The Transfer Station **does not accept** any hazardous waste including hazardous household waste. A Hazardous Household Waste Collection Day will be held this year with the Androscoggin Valley Regional Refuse Disposal District Transfer Station in Berlin on Saturday, June 30, 2018. Details will be posted at the Transfer Station.

Reminder – outdoor burning of garbage is illegal (RSA 125-N)

RECYCLABLES LIST

ALUMINUM CANS – Aluminum cans. Please place in in aluminum container

PLASTIC CONTAINERS # 1 - 7. Place in recycling container.

TIN CANS – Place in metal container. Please rinse them out. Labels OK

GLASS – All glass, any color (**Except fluorescent lights**) goes into the glass barrel. Empty and rinse.

FLOURESCENT LIGHTS - **See the attendant.**

METALS – Small metal waste (Coat hangers, bolts, nails)
Large metal items go on “Metal” pile.

CARDBOARD – Corrugated boxes, empty and dry. Please place in recycling container.

PAPER – Newspaper & magazines & boxboard. Please place in recycling container.

PAINT CANS – Paint cans are considered **Hazardous waste if there is liquid paint in them.** We can only accept them if they are **empty or dry.** Cover off.

WASTE OIL – Place in the drum inside the building.

VEHICLE BATTERIES – Place on the pallet inside.

TIRES – Place on pile outside

BRUSH AND YARD WASTE – Place on the piles in the yard (Clean wood – 5 in. diameter max.) **Note: Yard wastes do not go in any container.**

CONSTRUCTION / DEMOLITION DEBRIS – Painted wood or treated wood, sheet rock, furniture, etc.
See the attendant.

STYROFOAM – Styrofoam can be placed in Waste Container without being placed in a green bag.

SHINGLES – Shingles must be uncontaminated with other waste. **See the attendant.**

APPLIANCES – Sinks stoves, refrigerator, freezers, etc. **See the attendant.**

LARGE METAL WASTE – **See the attendant.**

TREE STUMPS – Not allowed under our permit.

WASTE CONTAINING MERCURY – **See the attendant.**

TELEVISIONS / COMPUTERS – **See the attendant.**

MISCELLANEOUS WASTES – Bulky plastic items, stuffed furniture, etc. **See the attendant.**

FEES SCHEDULE FOR DISPOSAL OF SOLID WASTES

1. RECYCLABLES – NO CHARGE
 - a. Beverage bottles (PETE Plastics)
 - b. Milk Bottles (HDPE)
 - c. Colored Opaque containers (HDPE)
Detergent Bottles for example
 - d. Tin Cans
 - e. Aluminum Cans
 - f. Newspaper
 - g. Corrugated paper
 - h. Mixed paper (magazines, etc.)
 - i. Clean Wood (Up to 5 in, in diameter)
 - j. Batteries (All types)
 - k. Used motor oil
 - l. Scrap Metal
 - m. Paint
 - n. Anything containing mercury (i.e. fluorescent lights, thermostats, thermometers, etc.)

2. TIRES (Removed from rim)
 - a. Bikes, motorbikes, ATV's - \$1.00
 - b. 13 to 16 inch - \$2.00
 - c. 17 to 24 inch - \$8.00
 - d. 25 inch & up - \$25.00

3. CONSTRUCTION DEBRIS
 - a. \$20/yard - \$2.00 minimum
 - b. Clean shingles or sheet rock - \$30/yard
 - c. Shingles/sheetrock mixed with other material - \$40/yard

4. APPLIANCES
 - a. Large - \$10.00 (Stove refrigerator, furnace, water heater, etc.)
 - b. Small - \$5.00 (microwave, vacuum, etc.)
 - c. Computer monitors or any size TV - \$5.00

5. FURNITURE

- a. Wood furniture - \$5.00 per item (see attendant for odd material)
- b. Stuffed furniture - \$10.00 per item (Sofa, Sofa bed, Chair, etc.)
- c. Large rugs (10x12 & up) - \$10.00
- d. Small rugs - \$5.00
- e. Mattress/Springs - \$10.00

6. MISCELLANEOUS BULKY ITEMS

- a. Plastic furniture, pools, toys, etc. – same as construction debris.
- b. Baby strollers, carriages, bicycles, etc. – same as construction debris.
- c. Odd items (Fencing, metal mixed with wood or plastic) same as construction debris.
- d. Styrofoam - place in garbage truck not bagged – no charge.

WINTER MAINTENANCE POLICIES

The Town of Shelburne does not maintain a “Black Road” or “Ice Free” Policy. Every effort will be made to remove as much snow and ice as Mother Nature allows.

The Town of Shelburne has a “No Parking” ordinance within the boundaries of the Town right-of-ways during and 24 hours after a snow storm.

SNOW PLOWING SCHEDULE:

Snow plowing will begin when there is two to three (2” – 3”) of snow accumulation on the road. Plowing will continue for duration of the storm. However, if the storm is of extended duration overnight, some hours off will be required for Driver’s rest.

Main lines and school bus routes will take priority during work week days. School bus routes will be checked daily not less than two (2) hours before the bus

runs begin. Town Hall parking lot, Transfer Station and Fire Department will be plowed also.

The day after a snowstorm road widening, turn-arounds, cul-de-sacs and hydrant clearing will be addressed.

All culverts will be kept open and free of debris (i.e. leaves, snow and ice) during the year.

DAMAGE TO MAILBOXES/PRIVATE PROPERTY:

Mailboxes or other devices may be damaged by snowplowing operation due to poor visibility, the mailbox being buried in a snow bank or the weight/volume of the snow being plowed. This damage is not deliberated and in most cases is unavoidable.

The Town of Shelburne is not responsible for damage and does not repair, replace or re-erect mailboxes that are located within the highway right-of-way. These devices are located within the highway limits and are the responsibility of the property owner.

The Town of Shelburne Highway Department will work with the mailbox owners to locate the box in the safest possible location and offer advice on its design to minimize potential damage.

PRODUCT TYPES AND APPLICATIONS:

All salt and sand mixture is one (1) part salt and five (5) parts sand which is screened to 3/8 of an inch.

Clear Lane is used only on walkways and parking lots of the Town Hall, Transfer Station and Fire Department.

All hills and turns will be treated with a Sand/Salt mixture. Every effort will be made to do this in a timely manner to provide safe travel.

All Town door yards will be treated with Clear Lane enhanced de-icer with magnesium chloride. This is environmentally friendly in order to protect the water wells.

Bridge decks normally freeze or glaze sooner than adjacent pavement sections especially in late fall and early winter. Special care and good judgment is required in the use of de-icing chemicals on all bridge decks.



BURNING AND PERMITS

It's The Law - RSA 227-L:17(II)

Anyone who wishes to burn clean, ordinary combustibles such as leaves, brush or untreated lumber, or have a camp or cooking fire must have written permission from the landowner and a **FIRE PERMIT** from the forest fire warden, Bill Davenport or local fire department. You must be at least 18 years of age to obtain a written fire permit.

Gas grills or charcoal fires in a container up and off the ground on your own property do not require a fire permit.

Public or privately owned camp or picnic grounds must obtain an annual written fire permit from the town forest fire warden for use of outside fireplaces, camp or cooking fires used in the operation of the camp or picnic grounds. Such camp or cooking fires should:

1. be in an area cleaned to mineral soil at least 8 feet across;
2. have at least 6 inches of sand or gravel under the fire for any fire built on the ground;
3. have no limbs or other burnable material to a height of 10 feet above the fireplace area; and
4. be constructed so they cannot be moved from their mineral soil area.

What You Can Burn and When

Only leaves, woody debris or brush less than 5 inches in diameter, or untreated wood and dimension lumber can be burned. For any open burning a written fire permit is required. Even with the permit, no open burning between the hours of 9:00 am and 5:00 pm unless it is raining.

When the ground where you are burning is completely covered with snow, no fire permit is required. However, be sure to check local ordinances that might restrict winter-time burning.

Air quality regulations restrict the type of material burned in the open. Stumps, painted or treated lumber, tires, tubes, plastics, foam rubber and shingles are some of the prohibited materials (see Department of Environmental Services, Air Resources Division Open Burning Rules).

A buried fire is NOT an extinguished fire!

What You Need To Know

When you request a written fire permit you will need to know the following:

<p>What are you going to burn?</p> <p>Material must be clean ordinary combustibles. Brush cannot exceed 5 inches in diameter.</p>	<p>How much help will you have during the burn?</p> <p>Your fire must be attended at all times, or completely extinguished.</p>
<p>Where are you going to burn?</p> <p>How far from the nearest structure, trees and dead vegetation or overhead phone or power lines?</p> <p>Fires must be no closer than 50 feet from a structure, or 25 feet if in an approved incinerator.</p>	<p>Do you own the land where you plan to burn?</p> <p>If not, do you have written permission from the landowner?</p>
<p>When do you want to burn?</p> <p>Date, time of day, no burning 9:00 am to 5:00 pm unless it's raining (permit needed even when raining).</p>	<p>Will you be able to extinguish your fire if someone complains?</p> <p>Air pollution officials could require a fire be put out if there are smoke complaints.</p>

What do you have for fire protection?

A hose, shovel or rake, and a bucket of water should be available at the fire. You are liable for the costs of extinguishing escaped fires.

Are there any tires or tubes in the material to be burned?

Tires, tubes, plastics, shingles, and foam rubber are just some of the prohibited materials.

Commercial Permits

The Forest Ranger for your town/city and local Warden are needed to issue a commercial permit to burn when no other means of disposal of material is available, such as chipping, hauling to a landfill or other methods of legal disposal.

The commercial permit is for contractors who use hired help for the burning of material between the hours of 9:00 am and 5:00 pm and only needed when the ground is not covered with snow.

The permit will be required to have suppression equipment on site while the burning is being done and the fires will have to be totally extinguished or be constantly attended.



RESTRICTED USE OF FIREWORKS



Permissible (consumer) Fireworks shall only be used, possessed and discharged during the following times without a permit:

- Memorial Day - from 5 PM to 10 PM
- July 3rd, 4th & 5th - from 5 PM to 10 PM
- Labor Day - from 5 PM to 10 PM
- Christmas Eve - from 5 PM to 10 PM
- Christmas Day - from 5 PM to 10 PM
- New Year's Eve – from 5 PM to 12:30 AM

Fireworks may be allowed for special occasions, if a permit is applied for and received from the fire chief or his designee.

Any person who violates this ordinance, in addition to and penalties prescribed in NH RSA 160-B and NH RSA 160-C shall be subject to a fine of \$50,00 for the first offense and \$100.00 for each subsequent offense, and confiscation of any fireworks in the person's possession. Any sworn law enforcement officer of the town, county or state, as well as the fire chief and his/her designee, shall be empowered to enforce this ordinance. All fines shall be paid to the Town of Shelburne and deposited into the Town's general fund.

NOTES